**VITAL (Volunteers In Tutoring Adult Learners)**

Tutoring Report

Monroe County Public Library

303 East Kirkwood Avenue

Bloomington, IN 47408-3534 (812) 349-3173[**vital@mcpl. info**](mailto:vital@mcpl.info)

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| **Learner’s Name:** | | | **Tutor’s Name:** | |
| Learner’s **Long -Term Goals**:  Example: *“Obtain driver’s license”, “increase involvement in community”, “Enter higher education*”  Learner’s **Short -Term Objectives**:  Attainable within 3-6 months – Example: *“Read the Driver’s Manual”, “Learn 100 new words.”* | | | | **Date: From**  First session on this report.  **To-**  Last session on this report. |
| **Session Number** | **Session Date** | **Learning Activities/Materials Used** | | **Tutoring Time** |
| Session No. | Date of session | Activities, Materials, and Equipment used in this session. | | Hours this session |
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| ESL (English As a Second Language) **Current Levels and Outcomes**  Native Speaker | | | | |
| Choose an item. | | Choose an item. | | |
| Bader Level: Score | Other:  Other level advancement | | | |
| Advanced level in a series/completed a book  Book/Series title  GED passed/higher score achieved Score  Entered Higher Ed Name of Institution.  Citizenship earned  Driver’s License obtained  Passed other standardized test or improved score  (ASVAB, TOEFL, CDL)  Other test  Other basic skills improvement – (Vocabulary, Reading Comprehension,  Math, Writing, Spelling, Social Studies/Civics, etc.)  Areas of improvement | | | Improved wellness/healthy lifestyle  Increased involvement in children’s education  Increased involvement in the community  Increased self-sufficiency  Voted/Registered to vote  Achieved other personal goal  Personal goal achieved  Gained Employment /or better job  Retained employment /met workplace goal | |
| **Accomplishments this period:**  Learner’s accomplishments during the period of this report. *For example “Recognizes and understands street signs”, “Learned 100 new sight words”.* | | | | **Total Tutoring Hours for session on this Report** |
| Total hours |