

**BOARD OF TRUSTEES MEETING**  
**Wednesday, June 16, 2010**  
**Meeting Room 1B**  
**5:45 p.m.**

**AGENDA**

1. Call to Order – Secretary Melissa Pogue (in the absence of President Fred Risinger and Vice President Kari Isaacson)
2. Consent Agenda – action item – Sara Laughlin
  - a. Minutes of May 19, 2010 Board Meeting (page 1-3)
  - b. Minutes of June 9, 2010 Work Session (page 4-5)
  - c. Monthly Bills for Payment (page 6-10)
  - d. Monthly Financial Report (page 11-30)
  - e. Board Calendar (page 31)
  - f. Personnel Report (page 32-33)
3. Director’s Report (page 34-35) – Sara Laughlin
4. Old Business
  - a. Main Renovation Update – Mickey Needham
5. New Business
  - a. Resolution to Permit Transfer of Library Improvement and Reserve Fund to the Operating, Debt Service, and Library Capital Projects Funds – action item – (page 36) – Bonnie Estell
6. Program Update – Indiana Bedrock Digitization Project – Christine Friesel
7. Public Comment
8. Adjournment

**MONROE COUNTY PUBLIC LIBRARY**  
**Board of Trustees Meeting**  
**Meeting Room 1B**  
**Wednesday, May 19, 2010**

**Attendance**

Board Members Present: Dave Ferguson, Kari Isaacson, Steve Moberly, Melissa Pogue, Fred Risinger, and John Walsh.

Board Members Absent: Randy Paul.

Staff: Pat Combs, Bonnie Estell, Mickey Needham, Sara Laughlin, Martin O'Neill, Bara Swinson, Michael White, and Josh Wolf.

Others: Tom Bunger and Rita Lichtenberg.

**Call to Order**

President Fred Risinger called the meeting to order at 5:45 p.m.

Fred Risinger sent best wishes to Randy Paul and congratulated Melissa Pogue on her appointment as Principal of Edgewood Junior High School.

**Consent Agenda**

The consent agenda (Minutes of April 21, 2010 Public Hearing; Minutes of April 21, 2010 Board Meeting; Minutes of April 21, 2010 Executive Session; Monthly Bills for Payment; Monthly Financial Report; Board Calendar, and Personnel Report) was presented for approval.

Steve Moberly offered two corrections to the minutes: April 21 Board minutes, page 5 of packet, ending date of digitization grant project should be May 31, 2011; and April 21 Executive Session minutes should show that Dave Ferguson was present at the meeting.

Kari Isaacson moved; John Walsh seconded approval of the consent agenda as amended. Motion carried unanimously (Dave Ferguson absent for vote).

### **Director's Report**

Sara Laughlin presented the Director's Report highlighting usage of the Children's Homework Center. Sara reported that delivery of the new bookmobile has been delayed and will likely be delivered in early December.

### **Old Business**

#### **Main Renovation Update**

Mickey Needham reported that the VITAL and El Centro areas are completed. In other areas on the second floor, collections and furniture are being shifted to make room for flooring and new shelving.

Fred Risinger commended Sara Laughlin on her excellent Capital Projects Fund presentation to the Monroe County Council.

### **New Business**

#### **Request to Reallocate Excess RFID Funding to Main Renovation**

Sara Laughlin requested a reallocation of funds from the Library Improvement Reserve Fund (LIRF) and the Operating Fund to the main floor renovation funds. Included in the original bid process was a canvas canopy for the drive-up window at a cost of \$4,500.

Administration feels that a canvas canopy will not look good and likely will not hold up well. One local firm has estimated \$46,000 for a glass and steel canopy to match the entryways and windows. Approximately \$31,000 remains in the renovation contingency fund but it would not be

prudent to drain that fund. Transferring \$15,000 from LIRF and \$23,000 from the Operating Fund would increase the renovation appropriation by \$38,000. The transfer from the Operating Fund would be funds that are not required for the Radio Frequency Identification system (RFID).

Steve Moberly was concerned with the cost difference between a \$4,500 canvas canopy and a \$46,000 limestone/glass canopy and was supportive of the canvas canopy. In addition, he was concerned with making a final decision on a transfer of funds without any firm quotes.

John Walsh agreed with Steve Moberly and was concerned with transferring money from the RFID funds before the system is installed as unexpected costs could arise. He was not in favor of a \$46,000 canopy.

The board discussed the necessity of a canopy and various other options for a canopy. Mickey Needham and Sara Laughlin will explore other options.

### **Program Update – 2010 Summer Reading Program**

Josh Wolf provided information on the 2010 Summer Reading Program and showed a video promoting the program. The video has been shown at elementary schools around the county.

### **Public Comment**

Rita Lichtenberg asked if it would be practical and possible for Sara Laughlin to present an overview of her director's report at each meeting. Sara Laughlin will do so in the future. Sara also noted that the board packets are now posted on the library's website prior to the board meetings.

Meeting adjourned at 6:30 p.m.

**MONROE COUNTY PUBLIC LIBRARY**  
**Board of Trustees Work Session**  
**Wednesday, June 9, 2010**  
**Meeting Room 1B**

**Attendance**

Board Members Present: Dave Ferguson, Steve Moberly, Melissa Pogue, and John Walsh.

Board Members Absent: Kari Isaacson, Randy Paul, and Fred Risinger.

Staff: Steve Backs, Pat Combs, Bonnie Estell, Sara Laughlin, Bara Swinson, and Michael White.

Others: Tom Bunger.

**Call to Order**

Secretary Melissa Pogue called the meeting to order at 5:50 p.m.

**Resolution to Permit Transfer of Library Improvement and Reserve Fund to the Operating, Debt Service, and Library Capital Projects Funds**

Bonnie Estell presented a resolution to permit transfer of funds from the Library Improvement and Reserve Fund (LIRF) to the Operating, Debt Service, and Library Capital Projects Funds. This resolution permits the transfer of \$1,000,000 to cover any temporary fund deficits in the event that the June 30, 2010 property tax settlement is not received in a timely manner. All transfers will be reversed upon receipt of the tax settlement.

For the viewing public, Steve Moberly clarified that the tax settlement is the disbursement by the Monroe County Auditor of property taxes

payable May 10, 2010. Dave Ferguson added that the resolution would allow an interest-free loan from one library fund to another.

### **2011 Budget Timeline and Priorities**

Sara Laughlin reviewed the 2011 budget timeline (in packet). The library will begin on detailed budgeting in July, after the June 30 fund balances and the Assessed Value Growth Quotient (AVGQ) are known. AVGQ should be published by July 15. The board will have the July and August work sessions to discuss the budget and will approve a budget for advertising at the August 18 board meeting. The library public hearing for the budget will be on September 15 and final adoption of the budget will be at the October 27 board meeting.

Bonnie Estell attended a Department of Local Government Finance (DLGF) budget workshop recently. Steve Moberly asked whether DLGF had given any indication of expected change in the AVGQ. Bonnie said the question had been raised, but DLGF did not commit.

Sara Laughlin presented “Budget: 2011 and Beyond,” a slide presentation that was presented to managers and staff in April. The presentation outlined sources of revenue, core services, and budget priorities for the library and included a three-tier cost containment plan. The board discussed various aspects of the presentation and the budget.

### **Public Comment**

None.

Meeting adjourned at 6:35 p.m.

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May 8, 2010 to June 11, 2010

Name	Check Date	Check Amt	
<b>06100 CHASE BANK CHECKING</b>			
Paid Chk# 079633	ABIGAIL P. WOLF	5/14/2010	\$25.99 REFUND ON LOST ITEM
Paid Chk# 079634	AT&T (IL)	5/14/2010	\$238.99 PHONE - 4 LINES
Paid Chk# 079635	CHASE CARD SERVICES	5/14/2010	\$71.55 PAYPAL/MONTHLY CREDIT CARD FEE
Paid Chk# 079636	DUKE ENERGY	5/14/2010	\$17,350.52 ELECTRICITY
Paid Chk# 079637	LEARNING TREASURES	5/14/2010	\$115.79 FD/CHILDREN/SPLS
Paid Chk# 079638	MIDWEST PRESORT SERVICE	5/14/2010	\$451.56 POSTAGE SERVICES
Paid Chk# 079639	SMITHVILLE TELEPHONE CO.	5/14/2010	\$233.10 PHONE
Paid Chk# 079640	UTILITIES DIST. OF WESTERN IN	5/14/2010	\$32.00 BKM ELECTRICITY
Paid Chk# 079641	WHEN TO WORK, INC.	5/14/2010	\$400.00 6/7/10 - 6/6/11 -ONLINE SCHEDU
Paid Chk# 079642	AT&T (OK)	5/19/2010	\$74.80 L-D PHONE
Paid Chk# 079643	IN.GOV	5/19/2010	\$50.00 ANNUAL BACKGROUND CK FEE
Paid Chk# 079644	JPMORGAN CHASE BANK, NA	5/19/2010	\$2,629.13 VARIOUS
Paid Chk# 079645	SAMS CLUB	5/19/2010	\$175.00 MEMBERSHIP FEES
Paid Chk# 079646	SOUTH CENTRAL INDIANA REMC	5/19/2010	\$34.95 BKM ELECTRICITY
Paid Chk# 079647	TERRI BELL	5/19/2010	\$75.00 ZONE 4 PARKING PERMIT
Paid Chk# 079648	VERIZON WIRELESS	5/19/2010	\$108.25 CELL PHONES
Paid Chk# 079649	AMERICAN UNITED LIFE INS.	5/19/2010	\$1,520.00 403b TSA-AUL W/H
Paid Chk# 079650	AT&T (IL)	6/2/2010	\$1,321.27 PHONE CALLS
Paid Chk# 079651	AT&T ADVERTISING &	6/2/2010	\$135.00 DIRECTORY LISTINGS
Paid Chk# 079652	AT&T MOBILITY	6/2/2010	\$253.46 CELL PHONES
Paid Chk# 079653	CITGO	6/2/2010	\$645.85 FUEL
Paid Chk# 079654	DUKE ENERGY	6/2/2010	\$971.77 ELECTRICITY
Paid Chk# 079655	ELLETTTSVILLE UTILITIES	6/2/2010	\$249.69 WATER & SEWER
Paid Chk# 079656	GE MONEY BANK/AMAZON	6/2/2010	\$4,204.55 BOOKS
Paid Chk# 079657	INDIANA	6/2/2010	\$102.59 WORKSTUDY
Paid Chk# 079658	JULIE KINSER	6/2/2010	\$44.80 MILEAGE FOR MEETINGS
Paid Chk# 079659	SMITHVILLE DIGITAL LLC	6/2/2010	\$1,225.00 INTERNET SERVICE
Paid Chk# 079660	VECTREN ENERGY DELIVERY	6/2/2010	\$100.50 NATURAL GAS
Paid Chk# 079661	ALANE L. LOVELL	6/7/2010	\$100.00 CONSULTING/SILENT AUCTION \$
Paid Chk# 079662	AMERICAN UNITED LIFE INS.	6/7/2010	\$1,520.00 403b TSA/AUL W/H C30048
Paid Chk# 079663	ANSWER INDIANA	6/7/2010	\$9.85 PAGER
Paid Chk# 079664	ANTHEM BLUE CROSS BLUE	6/7/2010	\$54,148.86 HEALTH INS./JUNE '10
Paid Chk# 079665	BONNIE ESTELL	6/7/2010	\$7.00 PARKING EXPENSE/BUDGET WORKSHO
Paid Chk# 079666	CITY OF BLGTN-PLANNING	6/7/2010	\$55.00 FD/BANNER PERMIT/SPR
Paid Chk# 079667	CITY OF BLOOMINGTON	6/7/2010	\$1,244.13 WATER & SEWER
Paid Chk# 079668	COLONIAL LIFE	6/7/2010	\$106.57 POST-TAX INS W/H
Paid Chk# 079669	GREAT LAKES HIGHER ED	6/7/2010	\$200.80 GARNISHMENT W/H
Paid Chk# 079670	HEALTH RESOURCES, INC.	6/7/2010	\$3,050.31 DENTAL INS./JUNE
Paid Chk# 079671	INDIANA DEPT WORKFORCE	6/7/2010	\$141.90 UNEMPLOYMENT-APRIL '10
Paid Chk# 079672	LEONARDO BICIUNAS	6/7/2010	\$475.00 FD/CHILD/PERFORMANCE
Paid Chk# 079673	MIDWEST PRESORT SERVICE	6/7/2010	\$491.54 POSTAGE
Paid Chk# 079674	MOHAMMAD S. WIDIGDO	6/7/2010	\$100.00 REFUND ON LOST ITEM
Paid Chk# 079675	MONROE CIRCUIT COURT	6/7/2010	\$30.00 GARNISHMENT W/H
Paid Chk# 079676	MONROE COUNTY YMCA	6/7/2010	\$145.86 YMCA W/H
Paid Chk# 079677	MONROE CTY PUBLIC	6/7/2010	\$620.82 FSA W/H
Paid Chk# 079678	PRE-PAID LEGAL SERVICES,	6/7/2010	\$62.34 PRE-PAID LEGAL W/H
Paid Chk# 079679	TALES & SCALES, INC.	6/7/2010	\$700.00 FD/CHILD/PERFORMANCES
Paid Chk# 079680	UNITED WAY	6/7/2010	\$178.00 UNITED WAY W/H
Paid Chk# 079681	UNUM	6/7/2010	\$2,240.77 UNUM EMPLOYER LIFE INS./JUNE
Paid Chk# 079682	VERIZON WIRELESS	6/7/2010	\$160.50 BKM DATA LINES
Paid Chk# 079683	AT&T (IL)	6/11/2010	\$239.05 4 PHONE LINES
Paid Chk# 079684	DUKE ENERGY	6/11/2010	\$18,776.01 ELECTRICITY
Paid Chk# 079685	FEDEX	6/11/2010	\$71.12 RFID CONTRACT SENT
Paid Chk# 079686	HOOSIER DISPOSAL	6/11/2010	\$359.80 TRASH SERVICE

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**May 8, 2010 to June 11, 2010**

<b>Name</b>	<b>Check Date</b>	<b>Check Amt</b>	
Paid Chk# 079687 JANET LAMBERT	6/11/2010	\$15.00	FD/CHILD-POTTING SOIL
Paid Chk# 079688 MIDWEST PRESORT SERVICE	6/11/2010	\$1,406.55	POSTAGE SERVICES
Paid Chk# 079689 NATHAN L. POWELL	6/11/2010	\$150.00	12 HR. COMIC BOOK DAY/FD-TEEN
Paid Chk# 079690 PAT FIRENZE	6/11/2010	\$13.76	FD/KNIT & CHAT SPLS
Paid Chk# 079691 SMITHVILLE TELEPHONE CO.	6/11/2010	\$230.74	TELEPHONE
Paid Chk# 079692 UTILITIES DIST. OF WESTERN IN	6/11/2010	\$32.00	BKM ELECTRICITY
Paid Chk# 079693 ADP, INC.	6/11/2010	\$427.52	BACKGROUND CHECKS
Paid Chk# 079694 ADP, INC.	6/11/2010	\$238.82	FSA & COBRA SERVICES
Paid Chk# 079695 ADP, INC.	6/11/2010	\$2,364.85	PAYROLL SERVICES
Paid Chk# 079696 AVCAFE	6/11/2010	\$787.69	NONPRINT
Paid Chk# 079697 B & H PHOTO-VIDEO	6/11/2010	\$14,786.60	EQUIPMENT
Paid Chk# 079698 BAKER & TAYLOR BOOKS	6/11/2010	\$47,883.28	BOOKS
Paid Chk# 079699 BBC AUDIOBOOKS AMERICA	6/11/2010	\$432.06	BOOKS
Paid Chk# 079700 BINDUSA	6/11/2010	\$125.00	REPAIR ON FOLDING MACHINE
Paid Chk# 079701 BLOOMINGTON CAR WASH	6/11/2010	\$54.80	VECHICLE MAINT.
Paid Chk# 079702 BLOOMINGTON PAINT &	6/11/2010	\$45.47	PAINTING SPLS
Paid Chk# 079703 BUNGER & ROBERTSON, LLP	6/11/2010	\$1,350.00	LEGAL SERVICES
Paid Chk# 079704 CDW GOVERNMENT, INC.	6/11/2010	\$1,583.53	IS SPLS
Paid Chk# 079705 CENTER POINT LARGE PRINT	6/11/2010	\$127.62	BOOKS
Paid Chk# 079706 CIM TECHNOLOGY SOLUTIONS	6/11/2010	\$10,759.00	PROJECTOR SYSTEMS/2B AND ELL
Paid Chk# 079707 CRYSTAL CLEAR	6/11/2010	\$1,080.00	WINDOW CLEANING
Paid Chk# 079708 DELL MARKETING L.P.	6/11/2010	\$279.99	IS SPLS
Paid Chk# 079709 DEMCO, INC.	6/11/2010	\$454.12	OFFICE SPLS
Paid Chk# 079710 EBSCO	6/11/2010	\$5.45	PERIODICALS
Paid Chk# 079711 EVANSVILLE BINDERY, INC.	6/11/2010	\$191.19	BOOK BINDING
Paid Chk# 079712 FAVORABLE IMPRESSIONS	6/11/2010	\$39.96	BOOKS
Paid Chk# 079713 FEDEX KINKOS	6/11/2010	\$496.10	IN RM/BEDROCK BROCHURES/MATCHING
Paid Chk# 079714 FRAMEMAKERS	6/11/2010	\$23.93	LSTA-INDIANA BEDROCK GRANT/MAT
Paid Chk# 079715 FREEDOM BUSINESS	6/11/2010	\$4,228.18	CARTRIDGES
Paid Chk# 079716 G.T.M. VIDEO INC.	6/11/2010	\$88.22	CIRC SPLS
Paid Chk# 079717 GALE	6/11/2010	\$1,526.32	BOOKS
Paid Chk# 079718 GENEALOGICAL PUBLISHING	6/11/2010	\$109.50	BOOKS
Paid Chk# 079719 HAWAIIAN MUSIC STORE	6/11/2010	\$39.98	NONPRINT
Paid Chk# 079720 HFI MECHANICAL	6/11/2010	\$1,880.63	BLDG REPAIR
Paid Chk# 079721 HP PRODUCTS	6/11/2010	\$991.40	CLEANING SPLS
Paid Chk# 079722 ICE MILLER LLP	6/11/2010	\$4,336.50	LEGAL SERVICES
Paid Chk# 079723 INDIANA POWER SERVICE &	6/11/2010	\$439.00	BLDG MAINT. INSPECTION
Paid Chk# 079724 INDIANA STATE LIBRARY/ILL	6/11/2010	\$575.00	ILL DELIVERY SERVICE--7/10-6/1
Paid Chk# 079725 J & S LOCKSMITH, INC.	6/11/2010	\$17.94	BLDG SPLS
Paid Chk# 079726 JANET A. PIERSON	6/11/2010	\$400.00	MATH TUTOR COORDINATOR
Paid Chk# 079727 JIM GORDON, INC	6/11/2010	\$112.42	MNTHLY COPIER OVERAGE.
Paid Chk# 079728 KLEINDORFER'S HDWE	6/11/2010	\$85.82	BLDG SPLS
Paid Chk# 079729 KOORSEN FIRE & SECURITY,	6/11/2010	\$1,130.30	ADDED HORN/STROBE-FIRE ALARM
Paid Chk# 079730 LAKESHORE	6/11/2010	\$175.77	BOOKS
Paid Chk# 079731 LEARNING TREASURES	6/11/2010	\$41.31	FD/CHILD SPLS/SRP
Paid Chk# 079732 LEARNING ZONE XPRESS	6/11/2010	\$57.90	NONPRINT
Paid Chk# 079733 LIBRARY VIDEO COMPANY	6/11/2010	\$838.19	NONPRINT
Paid Chk# 079734 LOGISTECH, INC.	6/11/2010	\$551.69	BOOKS
Paid Chk# 079735 LOWE'S	6/11/2010	\$252.12	BLDG SPLS
Paid Chk# 079736 MAXWELLS OFFICE PRODUCTS	6/11/2010	\$49.00	OFFICE SPLS
Paid Chk# 079737 MIDWEST TAPE	6/11/2010	\$24,109.77	NONPRINT
Paid Chk# 079738 NAPA AUTO PARTS	6/11/2010	\$67.17	BKM OIL & FILTERS
Paid Chk# 079739 NOLAN'S LAWN CARE SERVICE	6/11/2010	\$733.50	LAWN SERVICE
Paid Chk# 079740 PARACLETE PRESS, INC.	6/11/2010	\$35.30	NONPRINT
Paid Chk# 079741 POLK GOVERNMENT &	6/11/2010	\$495.00	BOOKS

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May 8, 2010 to June 11, 2010

Name	Check Date	Check Amt
Paid Chk# 079742 B,B & C POW PEST CONTROL,	6/11/2010	\$49.00 PEST CONTROL
Paid Chk# 079743 PYGMALION' S ART SUPPLIES	6/11/2010	\$4.78 SPLS
Paid Chk# 079744 QUILL CORPORATION	6/11/2010	\$907.81 OFFICE SPLS
Paid Chk# 079745 RANDOM HOUSE, INC.	6/11/2010	\$898.54 NONPRINT
Paid Chk# 079746 RAY WILSON & ASSOCIATES	6/11/2010	\$2,520.00 SESSION 4/PROCESS IMPROV.
Paid Chk# 079747 RECORDED BOOKS, LLC	6/11/2010	\$2,476.10 NONPRINT
Paid Chk# 079748 REPORTER-TIMES	6/11/2010	\$208.80 NEWSPAPERS
Paid Chk# 079749 SAM'S CLUB	6/11/2010	\$93.76 FD/ELL SPLS-SRP
Paid Chk# 079750 SCHOOL SPECIALTY, INC.	6/11/2010	\$105.71 BOOKS
Paid Chk# 079751 SELECT EMBROIDERY	6/11/2010	\$4,640.00 BOOK TOTE BAGS
Paid Chk# 079752 SPECTRUM STUDIO, INC.	6/11/2010	\$55.00 LSTA-INDIANA BEDROCK/LARGE FORMAT
Paid Chk# 079753 STANSIFER RADIO COMPANY	6/11/2010	\$259.16 VIDEO MAT'LS
Paid Chk# 079754 STAPLES	6/11/2010	\$78.27 SPLS FOR BOARD INVITATIONS
Paid Chk# 079755 THE BANK OF NEW YORK	6/11/2010	\$998,000.00 SEMI-ANNUAL LEASE PAYMENT
Paid Chk# 079756 THE DAILY WORLD	6/11/2010	\$132.00 NEWSPAPERS
Paid Chk# 079757 THE HERALD-TIMES, INC.	6/11/2010	\$49.00 MONTHLY MAP PAGE
Paid Chk# 079758 THE MACEXPERIENCE	6/11/2010	\$399.00 EQUIP. REPAIR
Paid Chk# 079759 THE TEACHING COMPANY	6/11/2010	\$449.75 NONPRINT
Paid Chk# 079760 U.S. TOY CO/CONSTRUCTIVE	6/11/2010	\$149.42 BOOKS
Paid Chk# 079761 U.S. VOICE & DATA, LLC	6/11/2010	\$14,632.40 DATA & VOICE CABLES INSTALLED
Paid Chk# 079762 WEST PAYMENT CENTER	6/11/2010	\$432.00 BOOKS
Paid Chk# 079763 WOOLLEN, MOLZAN AND	6/11/2010	\$1,266.08 ARCH SERVICES FOR MAIN RENOVAT
<b>Total Checks</b>		<b>\$1,274,635.88</b>

MONROE COUNTY PUBLIC LIBRARY  
CHASE CHECKING ACCOUNT  
05/08/10 - 06/11/10

A/P Check Total		\$1,274,635.88
Add: Electronic Withdrawals		
	Merchant Services-Monthly Credit Card Fees (May)	766.12
Add: Payrolls		
00000200001-00000200177	Vouchers &	
00067874196-00067874197	Checks 5/21/10 Payroll (ADP)	122,088.29
	Electronic transfer (ADP) employee/employer taxes	41,603.48
00000220001-00000220173	Vouchers &	
00067908071-00067908073	Vouchers 6/04/10 Payroll (ADP)	122,391.25
	Electronic transfer (ADP) employee/employer taxes	<u>41,907.31</u>
	TOTAL OF A/P AND PAYROLL CHECK REGISTERS	<u>\$1,603,392.33</u>

**ACCOUNTS PAYABLE VOUCHER**  
**MONROE COUNTY PUBLIC LIBRARY\*303 E KIRKWOOD AVE\*\*BLOOMINGTON, IN 47408**

Payee JPMORGAN CHASE BANK, NA  PALATINE, IL 60094-4016	Claim 16177  Purchase Order No. 0 Terms Date Due
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Invoice Date	Invoice Number	Description (or note attached invoice(s) or bill(s))	Amount
4/5/2010		E001-012-22500 BRODART/CIRC SPLS	\$171.04
4/5/2010		E001-012-22500 VERNON LIB SPLS/CIRC SPLS	\$8.63
4/7/2010		E001-010-21300 OFFICE DEPOT/SPLS-MATCHING \$ BEDROCK GRANT	\$17.40
4/19/2010		E001-015-23000 ANTENNA PLUS/MODEM CONNECTOR	\$29.00
4/19/2010		E001-007-21300 FACTORY EXPRESS/SPLS	\$27.77
4/5/2010		E019-001-21350 MARSH/PROCESS IMPROVE/FOOD	\$46.18
4/22/2010		E019-001-32400 SOUTH CENTRAL/SCIHRA MTG.	\$20.00
4/22/2010		E019-001-32400 SOUTH CENTRAL/SCIHRA MTG.	\$20.00
4/30/2010		E019-001-21350 MARSH/PROCESS IMPROVE/FOOD	\$59.10
4/12/2010		E019-001-32300 COURTYARD/ADOLPLI MTG	\$107.46
4/5/2010		E019-017-21350 KROGER/FD-VITAL/FOOD	\$42.00
4/19/2010		E019-017-21350 OFFICE DEPOT/FD-VITAL SPLS	\$9.78
4/19/2010		E019-017-21350 BLOOMINGFOODS/FD-VITAL/FOOD	\$25.51
4/23/2010		E019-017-21350 KROGER/FD-VITAL FLOWERS	\$21.36
4/26/2010		E019-017-21350 GRAZIE/VITAL GIFT CERT./SPLS	\$40.00
4/23/2010		E001-007-21300 INMAGINE/DOUBLE DOLLAR DAYS PHOTOS	\$15.00
4/6/2010		E021-016-44700 BEST BUY/I-PAD	\$739.98
4/6/2010		E020-016-23500 BEST BUY/CASE	\$49.99
4/14/2010		E020-016-23500 MERITLINE.COM/VIDEO MAT'LS	\$363.14
4/8/2010		E001-018-45300 SCHLEIFER/NONPRINT	\$34.95
4/8/2010		E001-018-45300 WORKING ARTS/NONPRINT	\$64.93
4/12/2010		E001-018-45300 NEOFILX/FILM/NONPRINT	\$29.94
4/14/2010		E001-018-45300 NGS*ONLINE/NONPRINT	\$19.95
4/15/2010		E001-018-45300 CHILDRENS/NONPRINT	\$54.92
4/26/2010		E001-018-45100 PIECES BE WITH YOU/BOOKS	\$31.00
4/30/2010		E001-018-45300 PB&J SALES/NONPRINT	\$177.86
5/3/2010		E001-018-45300 MCMILLANRUN/NONPRINT	\$122.94
4/8/2010		E001-018-45300 COMMUNITY/NONPRINT	\$27.55
4/5/2010		E019-011-21350 COMPUS COSTUME/FD-CHILD SPR MOVIE	\$42.93
4/8/2010		E019-011-21350 CVS/FD-CHILDRENS SPLS	\$19.98
4/29/2010		E019-011-21350 BLOOMINGFOODS/CHILD-K-6 TRAINING	\$11.87
4/13/2010		E019-010-21350 BLOOMINGFOODS/FD-ADULT FOOD	\$6.72
4/15/2010		E019-010-21350 GAMESTOP/FD-TEEN SPLS	\$139.99
5/3/2010		E019-010-21350 BLOOMINGFOODS/FD-ADULT FOOD	\$30.26
<b>Total</b>			<b>\$2,629.13</b>

VOUCHER NO. 16177

WARRANT NO.

*79644*

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY SUMMARY OF BUDGET CATEGORIES  
AS OF MAY 31, 2010  
FIVE MONTHS = 41.7%

	2010 MAY	2009 MAY	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
PERSONNEL SERVICES								
SALARIES	284,060.25	272,699.56	1,437,104.10	3,794,503.00	1,746,801.18	2,357,398.90	37.9%	62.1%
EMPLOYEE BENEFITS	20,942.96	23,523.20	402,852.15	1,193,738.00	401,795.84	790,885.85	33.7%	66.3%
OTHER WAGES	3,672.88	3,157.72	17,041.63	46,446.00	19,122.93	29,404.37	36.7%	63.3%
TOTAL PERSONNEL SERVICES	<u>308,676.09</u>	<u>299,380.48</u>	<u>1,856,997.88</u>	<u>5,034,687.00</u>	<u>2,167,719.95</u>	<u>3,177,689.12</u>	<u>36.9%</u>	<u>63.1%</u>
SUPPLIES								
OFFICE SUPPLIES	4,113.90	1,883.92	17,120.25	45,244.00	15,383.39	28,123.75	37.8%	62.2%
OPERATING SUPPLIES	2,654.13	1,354.77	25,755.52	334,634.00	33,691.82	308,878.48	7.7%	92.3%
REPAIR & MAINT. SUPPLIES	2,129.35	43.07	11,505.91	24,200.00	5,927.22	12,694.09	47.5%	52.5%
TOTAL SUPPLIES	<u>8,897.38</u>	<u>3,281.76</u>	<u>54,381.68</u>	<u>404,078.00</u>	<u>55,002.43</u>	<u>349,696.32</u>	<u>13.5%</u>	<u>86.5%</u>
OTHER SERVICES & CHARGES								
PROFESSIONAL SERVICES	16,490.53	5,929.28	87,245.64	270,738.00	91,775.02	183,492.36	32.2%	67.8%
COMMUNICATION & TRANSPORTATION	2,321.02	4,434.35	23,984.36	98,250.00	29,759.00	74,265.64	24.4%	75.6%
PRINTING & ADVERTISING	742.23	73.00	1,350.35	27,000.00	3,046.24	25,649.65	5.0%	95.0%
INSURANCE	300.00	246.00	47,705.00	61,200.00	35,501.00	13,495.00	77.9%	22.1%
UTILITIES	18,721.04	21,861.85	122,143.72	316,212.00	149,239.85	194,068.28	38.6%	61.4%
REPAIR & MAINTENANCE	5,210.92	1,887.61	30,966.70	71,640.00	30,997.05	40,673.30	43.2%	56.8%
RENTALS	75.00	9,448.00	19,819.00	32,500.00	29,002.00	12,681.00	61.0%	39.0%
OTHER CHARGES	0.00	0.00	2,450.17	166,500.00	855.00	164,049.83	1.5%	98.5%
TOTAL OTHER SERVICES & CHARGES	<u>43,860.74</u>	<u>43,880.09</u>	<u>335,664.94</u>	<u>1,044,040.00</u>	<u>370,175.16</u>	<u>708,375.06</u>	<u>32.2%</u>	<u>67.8%</u>
CAPITAL OUTLAY								
FURNITURE & EQUIPMENT	3,150.00	0.00	19,605.79	289,618.00	7,640.00	270,012.21	6.8%	93.2%
OTHER CAPITAL OUTLAY	66,422.96	41,651.19	410,587.94	1,060,415.00	451,997.56	649,827.06	38.7%	61.3%
TOTAL CAPITAL OUTLAY	<u>69,572.96</u>	<u>41,651.19</u>	<u>430,193.73</u>	<u>1,350,033.00</u>	<u>459,637.56</u>	<u>919,839.27</u>	<u>31.9%</u>	<u>68.1%</u>
TOTAL OPERATING EXPENDITURES	<u><u>431,007.17</u></u>	<u><u>388,193.52</u></u>	<u><u>2,677,238.23</u></u>	<u><u>7,832,838.00</u></u>	<u><u>3,052,535.10</u></u>	<u><u>5,155,599.77</u></u>	<u><u>34.2%</u></u>	<u><u>65.8%</u></u>
				2009 BUDGET	6,680,256.00			
				%USED IN 2009	45.7%			

MONROE COUNTY PUBLIC LIBRARY  
MONTHLY BUDGET REPORT  
AS OF MAY 31, 2010

	2010 MAY	2009 MAY	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
<b>PERSONNEL SERVICES (1000'S)</b>								
<b>SALARIES</b>								
1120 ADMINISTRATION	11,320.62	7,048.28	56,603.10	151,527.00	45,813.82	94,923.90	37.4%	62.6%
1130 PROFESSIONAL/SUPERVISORS	34,851.26	57,525.58	174,256.30	467,539.00	371,072.33	293,282.70	37.3%	62.7%
1140 PROFESSIONAL ASSISTANTS	100,392.48	74,386.34	501,833.07	1,329,632.00	482,931.44	827,798.93	37.7%	62.3%
1150 SPECIALISTS & TECHNICIANS	57,321.19	51,382.91	286,681.69	755,902.00	338,472.07	469,220.31	37.9%	62.1%
1160 CLERICAL ASSISTANTS	39,480.54	43,289.91	201,817.67	497,785.00	270,638.61	295,967.33	40.5%	59.5%
1170 PAGES	15,769.41	16,615.99	85,641.73	226,865.00	99,916.39	141,223.27	37.8%	62.2%
1190 BUILDING MAINTENANCE	24,924.75	22,450.55	130,270.54	365,253.00	137,956.52	234,982.46	35.7%	64.3%
<b>TOTAL SALARIES</b>	<b>284,060.25</b>	<b>272,699.56</b>	<b>1,437,104.10</b>	<b>3,794,503.00</b>	<b>1,746,801.18</b>	<b>2,357,398.90</b>	<b>37.9%</b>	<b>62.1%</b>
<b>EMPLOYEE BENEFITS</b>								
<b>EMPLOYEE BENEFITS</b>								
1210 EMPLOYER CONTRIBUTION/FICA	16,973.38	16,404.89	85,783.39	236,545.00	105,109.93	150,761.61	36.3%	63.7%
1220 UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
1230 EMPLOYER CONTRIBUTION/PERF	0.00	0.00	81,729.17	351,413.00	86,030.06	269,683.83	23.3%	76.7%
1240 EMPLOYER CONT/INSURANCE	0.00	3,281.68	215,277.35	550,459.00	186,073.67	335,181.65	39.1%	60.9%
1250 EMPLOYER CONT/MEDICARE	3,969.58	3,836.63	20,062.24	55,321.00	24,582.18	35,258.76	36.3%	63.7%
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>20,942.96</b>	<b>23,523.20</b>	<b>402,852.15</b>	<b>1,193,738.00</b>	<b>401,795.84</b>	<b>790,885.85</b>	<b>33.7%</b>	<b>66.3%</b>
<b>OTHER WAGES</b>								
1310 WORKSTUDY	0.00	0.00	0.00	4,000.00	290.76	4,000.00	0.0%	100.0%
1180 TEMPORARY STAFF	3,672.88	3,157.72	17,041.63	42,446.00	18,832.17	25,404.37	40.1%	59.9%
1350 STIPEND/RECLASSIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL OTHER WAGES</b>	<b>3,672.88</b>	<b>3,157.72</b>	<b>17,041.63</b>	<b>46,446.00</b>	<b>19,122.93</b>	<b>29,404.37</b>	<b>36.7%</b>	<b>63.3%</b>
<b>TOTAL PERSONNEL SERVICES</b>	<b>308,676.09</b>	<b>299,380.48</b>	<b>1,856,997.88</b>	<b>5,034,687.00</b>	<b>2,167,719.95</b>	<b>3,177,689.12</b>	<b>36.9%</b>	<b>63.1%</b>
<b>SUPPLIES (2000'S)</b>								
<b>OFFICE SUPPLIES</b>								
2110 OFFICIAL RECORDS	0.00	0.00	0.00	1,000.00	842.89	1,000.00	0.0%	100.0%
2120 STATIONERY & PRINTING	0.00	0.00	1,134.18	2,500.00	53.80	1,365.82	45.4%	54.6%
2130 OFFICE SUPPLIES	1,245.33	0.00	6,553.00	21,744.00	3,814.03	15,191.00	30.1%	69.9%
2140 DUPLICATING	2,798.09	1,883.92	9,362.59	20,000.00	10,672.67	10,637.41	46.8%	53.2%
2150 PROMOTIONAL MATERIALS	70.48	0.00	70.48	0.00	0.00	-70.48	#DIV/0!	#DIV/0!
2160 PUBLIC USE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
2170 TRAINING MATERIALS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL OFFICE SUPPLIES</b>	<b>4,113.90</b>	<b>1,883.92</b>	<b>17,120.25</b>	<b>45,244.00</b>	<b>15,383.39</b>	<b>28,123.75</b>	<b>37.8%</b>	<b>62.2%</b>

\*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONTHLY BUDGET REPORT  
AS OF MAY 31, 2010

	2010 MAY	2009 MAY	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
<b>OPERATING SUPPLIES</b>								
2210 CLEANING SUPPLIES	2,034.63	0.00	12,764.20	32,000.00	7,475.52	19,235.80	39.9%	60.1%
2220 FUEL, OIL, & LUBRICANTS	67.17	729.44	3,117.19	11,000.00	3,279.35	7,882.81	28.3%	71.7%
2230 CATALOGING SUPPLIES-BOOKS	269.62	0.00	2,522.61	7,500.00	4,771.24	4,977.39	33.6%	66.4%
2240 A/V SUPPLIES-CATALOGING	0.00	296.10	5,230.48	12,000.00	5,176.13	6,769.52	43.6%	56.4%
2250 CIRCULATION SUPPLIES	267.89	241.97	625.53	263,434.00	10,268.84	262,808.47	0.2%	99.8%
2260 LIGHT BULBS	14.82	0.00	1,495.51	8,000.00	2,633.48	6,504.49	18.7%	81.3%
2270 VIDEOTAPE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
2280 UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
2290 DISPLAY/EXHIBIT SUPPLIES	0.00	87.26	0.00	700.00	87.26	700.00	0.0%	100.0%
<b>TOTAL OPERATING SUPPLIES</b>	<b>2,654.13</b>	<b>1,354.77</b>	<b>25,755.52</b>	<b>334,634.00</b>	<b>33,691.82</b>	<b>308,878.48</b>	<b>7.7%</b>	<b>92.3%</b>
<b>REPAIR &amp; MAINTENANCE SUPPLIES</b>								
2300 IS SUPPLIES	1,599.00	0.00	4,025.24	5,500.00	1,410.36	1,474.76	73.2%	26.8%
2310 BUILDING MATERIALS & SUPPLIES	484.88	43.07	7,401.97	17,200.00	4,456.93	9,798.03	43.0%	57.0%
2320 PAINT & PAINTING SUPPLIES	45.47	0.00	78.70	500.00	59.93	421.30	15.7%	84.3%
2340 OTHER REPAIR & BINDING	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.0%	100.0%
2350 VIDEO MATERIALS - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL REPAIR &amp; MAINTENANCE SUPPLIES</b>	<b>2,129.35</b>	<b>43.07</b>	<b>11,505.91</b>	<b>24,200.00</b>	<b>5,927.22</b>	<b>12,694.09</b>	<b>47.5%</b>	<b>52.5%</b>
<b>TOTAL SUPPLIES</b>	<b>8,897.38</b>	<b>3,281.76</b>	<b>54,381.68</b>	<b>404,078.00</b>	<b>55,002.43</b>	<b>349,696.32</b>	<b>13.5%</b>	<b>86.5%</b>
<b>OTHER SERVICES/CHARGES (3000'S)</b>								
<b>PROFESSIONAL SERVICES</b>								
3110 CONSULTING SERVICES	1,260.00	0.00	5,040.00	10,000.00	370.00	4,960.00	50.4%	49.6%
3120 ENGINEERING/ARCHITECTURAL	126.08	0.00	9,988.09	31,000.00	5,720.45	21,011.91	32.2%	67.8%
31201 ENCUMBERED ENGINEER/ARCH	0.00	0.00	0.00	0.00	13,110.00	0.00	#DIV/0!	#DIV/0!
3130 LEGAL SERVICES	1,765.02	438.85	5,491.42	23,100.00	4,730.65	17,608.58	23.8%	76.2%
3140 BUILDING SERVICES	3,312.18	3,234.83	22,341.40	36,638.00	16,722.18	14,296.60	61.0%	39.0%
3150 MAINTENANCE CONTRACTS	6,037.52	112.71	21,854.67	92,000.00	17,162.31	70,145.33	23.8%	76.2%
3160 COMPUTER SERVICES (OCLC)	1,225.00	1,330.00	6,125.00	50,000.00	20,712.72	43,875.00	12.3%	87.8%
3170 ADMIN/ACCOUNTING SERVICES	2,764.73	812.89	16,405.06	28,000.00	13,246.71	11,594.94	58.6%	41.4%
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>16,490.53</b>	<b>5,929.28</b>	<b>87,245.64</b>	<b>270,738.00</b>	<b>91,775.02</b>	<b>183,492.36</b>	<b>32.2%</b>	<b>67.8%</b>
<b>COMMUNICATION &amp; TRANSPORTATION</b>								
3210 TELEPHONE	794.02	2,132.55	12,854.14	31,000.00	11,928.69	18,145.86	41.5%	58.5%
3220 POSTAGE	1,527.00	2,301.80	10,895.39	37,000.00	17,171.18	26,104.61	29.4%	70.6%
3230 TRAVEL EXPENSE	0.00	0.00	187.20	10,000.00	80.96	9,812.80	1.9%	98.1%
3240 PROFESSIONAL MTG. (OFF-SITE)	0.00	0.00	22.00	10,000.00	0.00	9,978.00	0.2%	99.8%
3250 CONTINUING ED. (ON-SITE)	0.00	0.00	0.00	10,000.00	0.00	10,000.00	0.0%	100.0%
3260 FREIGHT & DELIVERY	0.00	0.00	25.63	250.00	578.17	224.37	10.3%	89.7%
<b>TOTAL COMMUNICATION &amp; TRANSPORTATION</b>	<b>2,321.02</b>	<b>4,434.35</b>	<b>23,984.36</b>	<b>98,250.00</b>	<b>29,759.00</b>	<b>74,265.64</b>	<b>24.4%</b>	<b>75.6%</b>

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MONTHLY BUDGET REPORT  
AS OF MAY 31, 2010

	2010 MAY	2009 MAY	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
<b>PRINTING &amp; ADVERTISING</b>								
3310 ADVERTISING & PUBLICATION	246.13	73.00	615.80	8,000.00	2,170.48	7,384.20	7.7%	92.3%
3320 PRINTING	496.10	0.00	734.55	19,000.00	875.76	18,265.45	3.9%	96.1%
<b>TOTAL PRINTING &amp; ADVERTISING</b>	<b>742.23</b>	<b>73.00</b>	<b>1,350.35</b>	<b>27,000.00</b>	<b>3,046.24</b>	<b>25,649.65</b>	<b>5.0%</b>	<b>95.0%</b>
<b>INSURANCE</b>								
3410 OFFICIAL BOND	300.00	300.00	300.00	1,200.00	300.00	900.00	25.0%	75.0%
3420 OTHER INSURANCE	0.00	-54.00	47,405.00	60,000.00	35,201.00	12,595.00	79.0%	21.0%
<b>TOTAL INSURANCE</b>	<b>300.00</b>	<b>246.00</b>	<b>47,705.00</b>	<b>61,200.00</b>	<b>35,501.00</b>	<b>13,495.00</b>	<b>77.9%</b>	<b>22.1%</b>
<b>UTILITIES</b>								
3510 GAS	87.12	52.17	1,363.77	8,000.00	2,407.21	6,636.23	17.0%	83.0%
3520 ELECTRICITY	17,417.47	20,463.33	116,137.61	291,212.00	141,114.31	175,074.39	39.9%	60.1%
3530 WATER	1,216.45	1,346.35	4,642.34	17,000.00	5,718.33	12,357.66	27.3%	72.7%
<b>TOTAL UTILITIES</b>	<b>18,721.04</b>	<b>21,861.85</b>	<b>122,143.72</b>	<b>316,212.00</b>	<b>149,239.85</b>	<b>194,068.28</b>	<b>38.6%</b>	<b>61.4%</b>
<b>REPAIR &amp; MAINTENANCE</b>								
3610 BUILDING REPAIR	1,880.63	0.00	13,539.04	45,640.00	19,241.72	32,100.96	29.7%	70.3%
3630 OTHER EQUIP/FURNITURE REPAIRS	3,001.10	115.00	9,003.71	15,000.00	5,318.69	5,996.29	60.0%	40.0%
3640 VEHICLE REPAIR & MAINTENANCE	138.00	1,671.47	7,400.01	8,000.00	5,565.65	599.99	92.5%	7.5%
3650 MATERIAL BINDING/REPAIR SERV.	191.19	101.14	1,023.94	3,000.00	870.99	1,976.06	34.1%	65.9%
<b>TOTAL REPAIR &amp; MAINTENANCE</b>	<b>5,210.92</b>	<b>1,887.61</b>	<b>30,966.70</b>	<b>71,640.00</b>	<b>30,997.05</b>	<b>40,673.30</b>	<b>43.2%</b>	<b>56.8%</b>
<b>RENTALS</b>								
3710 REAL ESTATE RENTAL/PARKING	75.00	9,448.00	19,819.00	32,000.00	29,002.00	12,181.00	61.9%	38.1%
3720 EQUIPMENT RENTAL	0.00	0.00	0.00	500.00	0.00	500.00	0.0%	100.0%
<b>TOTAL RENTALS</b>	<b>75.00</b>	<b>9,448.00</b>	<b>19,819.00</b>	<b>32,500.00</b>	<b>29,002.00</b>	<b>12,681.00</b>	<b>61.0%</b>	<b>39.0%</b>
<b>OTHER CHARGES</b>								
3910 DUES/INSTITUTIONAL	0.00	0.00	953.00	8,000.00	210.00	7,047.00	11.9%	88.1%
3920 INTEREST/TEMPORARY LOAN	0.00	0.00	0.00	2,500.00	0.00	2,500.00	0.0%	100.0%
3930 TAXES & ASSESSMENTS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
3940 TRANSFER TO LIRF	0.00	0.00	0.00	150,000.00	0.00	150,000.00	0.0%	100.0%
3950 EDUCATIONAL SERV/LICENSING	0.00	0.00	1,497.17	6,000.00	645.00	4,502.83	25.0%	75.0%
3960 COMMUNITY NEWS SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL OTHER CHARGES</b>	<b>0.00</b>	<b>0.00</b>	<b>2,450.17</b>	<b>166,500.00</b>	<b>855.00</b>	<b>164,049.83</b>	<b>1.5%</b>	<b>98.5%</b>
<b>TOTAL OTHER SERVICES/CHARGES</b>	<b>43,860.74</b>	<b>43,880.09</b>	<b>335,664.94</b>	<b>1,044,040.00</b>	<b>370,175.16</b>	<b>708,375.06</b>	<b>32.2%</b>	<b>67.8%</b>

\*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

MONTHLY BUDGET REPORT  
AS OF MAY 31, 2010

	2010 MAY	2009 MAY	2010 Y-T-D ACTUAL	2010 BUDGET	2009 Y-T-D ACTUAL	2010 Y-T-D BUDGET REMAINING	2010 % OF BUDGET USED	2010 % OF BUDGET REMAINING
CAPITAL OUTLAY (4000'S)								
FURNITURE & EQUIPMENT								
4410 FURNITURE	0.00	0.00	0.00	70,000.00	0.00	70,000.00	0.0%	100.0%
4420 AUDIO VISUAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4430 OTHER EQUIPMENT	0.00	0.00	55.79	0.00	0.00	-55.79	#DIV/0!	#DIV/0!
4440 LAND & BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
44450 BUILDING RENOVATIONS	0.00	0.00	16,400.00	216,000.00	0.00	199,600.00	7.6%	92.4%
444451 ENCUMBERED BLDG RENOVATIONS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4460 IS EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4465 IS SOFTWARE	3,150.00	0.00	3,150.00	3,618.00	7,640.00	468.00	87.1%	12.9%
4470 EQUIPMENT - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
4475 SOFTWARE - CATS	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	#DIV/0!
<b>TOTAL FURNITURE &amp; EQUIPMENT</b>	<b>3,150.00</b>	<b>0.00</b>	<b>19,605.79</b>	<b>289,618.00</b>	<b>7,640.00</b>	<b>270,012.21</b>	<b>6.8%</b>	<b>93.2%</b>
OTHER CAPITAL OUTLAY								
4510 BOOKS	42,601.56	35,100.62	238,131.33	577,714.00	261,897.95	339,582.67	41.2%	58.8%
4520 PERIODICALS & NEWSPAPERS	383.60	591.94	6,426.50	44,007.00	3,252.76	37,580.50	14.6%	85.4%
4530 NONPRINT MATERIALS	23,437.80	5,958.63	149,685.02	370,721.00	171,975.58	221,035.98	40.4%	59.6%
4540 ELECTRONIC RESOURCES	0.00	0.00	16,345.09	67,973.00	14,871.27	51,627.91	24.0%	76.0%
<b>TOTAL OTHER CAPITAL OUTLAY</b>	<b>66,422.96</b>	<b>41,651.19</b>	<b>410,587.94</b>	<b>1,060,415.00</b>	<b>451,997.56</b>	<b>649,827.06</b>	<b>38.7%</b>	<b>61.3%</b>
<b>TOTAL CAPITAL OUTLAY</b>	<b>69,572.96</b>	<b>41,651.19</b>	<b>430,193.73</b>	<b>1,350,033.00</b>	<b>459,637.56</b>	<b>919,839.27</b>	<b>31.9%</b>	<b>68.1%</b>
<b>TOTAL OPERATING EXPENDITURES</b>	<b>431,007.17</b>	<b>388,193.52</b>	<b>2,677,238.23</b>	<b>7,832,838.00</b>	<b>3,052,535.10</b>	<b>5,155,599.77</b>	<b>34.2%</b>	<b>65.8%</b>

\*NOTE: BUDGET LINES THAT HAVE BEEN EXCEEDED WILL HAVE MONEY TRANSFERRED INTO THEM FROM BUDGET LINES THAT HAVE EXCESS MONEY IN THEM AT THE END OF THE YEAR.

**MONROE COUNTY PUBLIC LIBRARY**

**Operating Budget & Expenditure Report**

January 1, 2010 to May 31, 2010

5 months = 41.65%

Objec	Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	2010 YTD Amt	Balance	2010 % of Budget
10040	MISCELLANEOUS	\$0.00	\$72.74	\$29.95	\$69.95	\$102.43	\$25.99	\$301.06	-\$301.06	0.00%
11200	ADMINISTRATION	\$151,527.00	\$11,320.62	\$11,320.62	\$11,320.62	\$11,320.62	\$11,320.62	\$56,603.10	\$94,923.90	37.36%
11300	PROF/SUPERVISORS	\$454,797.00	\$34,851.26	\$34,851.26	\$34,851.26	\$34,851.26	\$34,851.26	\$174,256.30	\$280,540.70	38.32%
11400	PROFESSIONAL	\$1,310,080.00	\$100,263.12	\$100,392.49	\$100,392.49	\$100,392.49	\$100,392.48	\$501,833.07	\$808,246.93	38.31%
11500	SPECIALIST/TECHNICIANS	\$768,998.00	\$57,428.16	\$57,313.91	\$57,310.74	\$57,307.69	\$57,321.19	\$286,681.69	\$482,316.31	37.28%
11600	CLERICAL ASSISTANTS	\$529,780.00	\$43,331.48	\$41,006.09	\$38,658.04	\$39,341.52	\$39,480.54	\$201,817.67	\$327,962.33	38.09%
11700	PAGES	\$232,273.00	\$16,053.31	\$19,411.69	\$18,167.29	\$16,240.03	\$15,769.41	\$85,641.73	\$146,631.27	36.87%
11800	TEMPORAY STAFF	\$42,446.00	\$2,876.50	\$3,464.81	\$3,647.75	\$3,379.69	\$3,672.88	\$17,041.63	\$25,404.37	40.15%
11900	BUILDING	\$345,774.00	\$26,600.60	\$29,766.19	\$24,653.13	\$24,325.87	\$24,924.75	\$130,270.54	\$215,503.46	37.68%
12100	FICA/EMPLOYER	\$236,545.00	\$17,234.71	\$17,580.99	\$17,051.18	\$16,943.13	\$16,973.38	\$85,783.39	\$150,761.61	36.27%
12300	PERF/EMPLOYER	\$351,963.00	\$0.00	\$0.00	\$0.00	\$81,729.17	\$0.00	\$81,729.17	\$270,233.83	23.22%
12400	INS/EMPLOYER	\$514,550.00	\$55,569.88	\$40,361.06	\$80,022.99	\$39,323.42	\$0.00	\$215,277.35	\$299,272.65	41.84%
12500	MEDICARE/EMPLOYER	\$55,900.00	\$4,030.69	\$4,111.69	\$3,987.77	\$3,962.51	\$3,969.58	\$20,062.24	\$35,837.76	35.89%
13100	WORK STUDY	\$1,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,600.00	0.00%
21100	OFFICIAL RECORDS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
21200	STATIONERY/PRINTING	\$2,500.00	\$0.00	\$1,134.18	\$0.00	\$0.00	\$0.00	\$1,134.18	\$1,365.82	45.37%
21300	OFFICE SUPPLIES	\$22,244.00	\$1,578.48	\$1,688.08	\$1,413.51	\$627.60	\$1,245.33	\$6,553.00	\$15,691.00	29.46%
21400	DUPLICATING	\$20,000.00	\$1,434.69	\$2,432.49	\$1,572.96	\$1,124.36	\$2,798.09	\$9,362.59	\$10,637.41	46.81%
21500	PROMOTIONAL MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70.48	\$70.48	-\$70.48	0.00%
22100	CLEANING SUPPLIES	\$31,000.00	\$4,541.27	\$607.65	\$3,860.53	\$1,720.12	\$2,034.63	\$12,764.20	\$18,235.80	41.17%
22200	FUEL/OIL/LUBRICANTS	\$9,500.00	\$1,079.16	\$25.98	\$1,329.42	\$615.46	\$67.17	\$3,117.19	\$6,382.81	32.81%
22300	CATALOGING	\$6,500.00	\$1,395.51	\$857.48	\$0.00	\$0.00	\$269.62	\$2,522.61	\$3,977.39	38.81%
22400	A/V SUPPLIES/CATALOG	\$11,000.00	\$1,386.26	\$470.93	\$1,359.94	\$2,013.35	\$0.00	\$5,230.48	\$5,769.52	47.55%
22500	CIRCULATION SUPPLIES	\$235,364.00	\$127.21	\$0.00	\$71.86	\$158.57	\$267.89	\$625.53	\$234,738.47	0.27%
22600	LIGHT BULBS	\$4,000.00	\$330.38	\$421.25	\$729.06	\$0.00	\$14.82	\$1,495.51	\$2,504.49	37.39%
22900	DISPLAY/EXHIBITS	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
23000	IS SUPPLIES	\$5,000.00	\$950.61	\$67.82	\$565.29	\$842.52	\$1,599.00	\$4,025.24	\$974.76	80.50%
23100	BUILDING MATERIAL	\$9,300.00	\$979.00	\$3,172.24	\$1,220.26	\$1,545.59	\$484.88	\$7,401.97	\$1,898.03	79.59%
23200	PAINT/PAINTING SUPPLIES	\$500.00	\$33.23	\$0.00	\$0.00	\$0.00	\$45.47	\$78.70	\$421.30	15.74%
31100	CONSULTING SERVICES	\$10,000.00	\$0.00	\$2,520.00	\$0.00	\$1,260.00	\$1,260.00	\$5,040.00	\$4,960.00	50.40%
31200	ENGINEERING/ARCHITE	\$22,890.00	\$375.54	\$8,943.54	\$231.18	\$311.75	\$126.08	\$9,988.09	\$12,901.91	43.64%
31300	LEGAL SERVICES	\$16,100.00	\$965.30	\$962.80	\$1,609.94	\$188.36	\$1,765.02	\$5,491.42	\$10,608.58	34.11%
31400	BUILDING SERVICES	\$34,600.00	\$12,798.38	\$4,064.01	\$1,675.86	\$490.97	\$3,312.18	\$22,341.40	\$12,258.60	64.57%
31500	MAINTENANCE	\$76,635.00	\$6,933.67	\$4,988.73	\$3,095.84	\$798.91	\$6,037.52	\$21,854.67	\$54,780.33	28.52%
31600	COMPUTER SERVICES	\$49,420.00	\$1,225.00	\$1,225.00	\$1,225.00	\$1,225.00	\$1,225.00	\$6,125.00	\$43,295.00	12.39%
31700	ADMIN/ACCOUNTING	\$31,750.00	\$4,595.75	\$3,888.70	\$2,501.31	\$2,654.57	\$2,764.73	\$16,405.06	\$15,344.94	51.67%
32100	TELEPHONE	\$27,000.00	\$4,850.00	\$2,114.28	\$2,664.12	\$2,431.72	\$794.02	\$12,854.14	\$14,145.86	47.61%
32200	POSTAGE	\$35,000.00	\$1,950.55	\$2,456.16	\$2,720.81	\$2,240.87	\$1,527.00	\$10,895.39	\$24,104.61	31.13%
32300	TRAVEL EXPENSE	\$10,000.00	\$0.00	\$16.80	\$170.40	\$0.00	\$0.00	\$187.20	\$9,812.80	1.87%
32400	PROFESSIONAL MTG/OFF	\$10,000.00	\$0.00	\$0.00	\$0.00	\$22.00	\$0.00	\$22.00	\$9,978.00	0.22%
32500	CONTINUING	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%

**MONROE COUNTY PUBLIC LIBRARY**  
**Operating Budget & Expenditure Report**

January 1, 2010 to May 31, 2010  
5 months = 41.65%

Objec	2010 Object Descr	Budget	Feb Jan 2010	Source 2010	Mar Descr	Apr 2010	May 2010	2010 2010	YTD Amt	2010 % of Balance	Budget
32600	FREIGHT/DELIVERY	\$1,000.00	\$0.00	\$18.19	\$0.00	\$7.44	\$0.00	\$25.63	\$974.37	2.56%	
33100	ADVERTISING/PUBLICATI	\$3,450.00	\$46.26	\$274.41	\$0.00	\$49.00	\$246.13	\$615.80	\$2,834.20	17.85%	
33200	PRINTING	\$8,000.00	\$14.70	\$10.80	\$0.00	\$212.95	\$496.10	\$734.55	\$7,265.45	9.18%	
34100	OFFICIAL BOND INS.	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00	\$400.00	42.86%	
34200	OTHER INSURANCE	\$58,000.00	\$0.00	\$10,932.00	\$34,473.00	\$2,000.00	\$0.00	\$47,405.00	\$10,595.00	81.73%	
35100	GAS	\$4,000.00	\$54.29	\$507.41	\$660.64	\$54.31	\$87.12	\$1,363.77	\$2,636.23	34.09%	
35200	ELECTRICITY	\$281,212.00	\$28,091.55	\$24,694.43	\$25,327.49	\$20,606.67	\$17,417.47	\$116,137.61	\$165,074.39	41.30%	
35300	WATER	\$16,200.00	\$838.46	\$819.25	\$307.10	\$1,461.08	\$1,216.45	\$4,642.34	\$11,557.66	28.66%	
36100	BUILDING REPAIRS	\$44,220.00	\$9,370.91	\$1,312.50	\$975.00	\$0.00	\$1,880.63	\$13,539.04	\$30,680.96	30.62%	
36300	OTHER	\$19,000.00	\$912.75	\$3,791.92	\$410.19	\$887.75	\$3,001.10	\$9,003.71	\$9,996.29	47.39%	
36400	VEHICLE	\$9,000.00	\$5,511.52	\$1,056.04	\$54.39	\$640.06	\$138.00	\$7,400.01	\$1,599.99	82.22%	
36500	MATERIALS	\$3,000.00	\$661.48	\$171.27	\$0.00	\$0.00	\$191.19	\$1,023.94	\$1,976.06	34.13%	
37100	REAL ESTATE	\$32,000.00	\$19,601.50	\$37.50	\$75.00	\$30.00	\$75.00	\$19,819.00	\$12,181.00	61.93%	
37200	EQUIPMENT RENTAL	\$7,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,540.00	0.00%	
39100	DUES/INSTITUTIONAL	\$7,350.00	\$30.00	\$100.00	\$823.00	\$0.00	\$0.00	\$953.00	\$6,397.00	12.97%	
39200	INTEREST/TEMPORARY	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%	
39400	TRANSFER TO LIRF	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0.00%	
39500	EDUCATIONAL/LICENSIN	\$6,500.00	\$960.00	\$0.00	\$454.70	\$82.47	\$0.00	\$1,497.17	\$5,002.83	23.03%	
44100	FURNITURE	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$70,000.00	0.00%	
44300	OTHER EQUIPMENT	\$55.79	\$0.00	\$0.00	\$0.00	\$55.79	\$0.00	\$55.79	\$0.00	100.00%	
44450	BUILDING RENOVATION	\$216,000.00	\$16,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,400.00	\$199,600.00	7.59%	
44650	IS SOFTWARE	\$8,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,150.00	\$3,150.00	\$5,600.00	36.00%	
45100	BOOKS	\$577,714.00	\$53,831.55	\$44,563.35	\$58,715.89	\$38,418.98	\$42,601.56	\$238,131.33	\$339,582.67	41.22%	
45200	PERIODICALS/NEWSPAP	\$44,007.00	\$4,265.60	\$1,236.63	\$87.47	\$453.20	\$383.60	\$6,426.50	\$37,580.50	14.60%	
45300	NONPRINT MATERIALS	\$370,721.00	\$44,643.72	\$24,415.58	\$26,685.02	\$30,502.90	\$23,437.80	\$149,685.02	\$221,035.98	40.38%	
45400	ELECTRONIC RESOURCES	\$67,973.00	\$14,950.14	\$0.00	\$1,394.95	\$0.00	\$0.00	\$16,345.09	\$51,627.91	24.05%	
		\$7,696,928.79	\$617,347.49	\$515,610.15	\$568,594.34	\$544,954.15	\$431,033.16	\$2,677,539.29	\$5,019,389.50	34.79%	

# MONROE COUNTY PUBLIC LIBRARY

## LIRF Budget & Expenditure Report

January 1, 2010 to May 31, 2010

5 months = 41.65%

Object	Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	YTD Amount	Balance	2010 % of Budget
31100	CONSULTING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
31201	ENCUMBERED	\$10,260.00	\$3,420.00	\$1,140.00	\$1,140.00	\$1,710.00	\$1,140.00	\$8,550.00	\$1,710.00	83.33%
31400	BUILDING SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36100	BUILDING REPAIRS	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
44100	FURNITURE	\$26,479.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,479.00	0.00%
44300	OTHER EQUIPMENT	\$252,000.0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$252,000.00	0.00%
44450	BUILDING RENOVATION	\$50,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,500.00	0.00%
44451	ENCUMBERED BLDG	\$151,058.0	\$0.00	\$0.00	\$0.00	\$0.00	\$91,034.60	\$91,034.60	\$60,023.40	60.26%
44600	IS EQUIPMENT	-\$5,216.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$5,216.00	0.00%
44650	IS SOFTWARE	\$20,237.00	\$0.00	\$0.00	\$0.00	\$5,400.00	\$0.00	\$5,400.00	\$14,837.00	26.68%
		\$525,318.0	\$3,420.00	\$1,140.00	\$1,140.00	\$7,110.00	\$92,174.60	\$104,984.60	\$420,333.40	19.98%

**MONROE COUNTY PUBLIC LIBRARY**  
**Debt Service Budget Expenditures Report**

January 1, 2010 to May 31, 2010  
5 months = 41.65%

Object	Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	2010 YTD Amt	Balance	2010 % of Budget
37100	REAL ESTATE	\$1,996,000.00	\$166,333.35	\$166,333.33	\$166,333.33	\$166,333.33	\$166,333.33	\$831,666.67	\$1,164,333.	41.67%
39200	INTEREST/TE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39250	PAYMENT ON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
39450	TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$1,996,000.00	\$166,333.35	\$166,333.33	\$166,333.33	\$166,333.33	\$166,333.33	\$831,666.67	\$1,164,333.	41.67%

**MONROE COUNTY PUBLIC LIBRARY**

**Rainy Day Budget Expenditures Report**

January 1, 2010 to May 31, 2010

5 months = 41.65%

Object	Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	2010 YTD Amt	Balance	% of Budget
12200	UNEMPLOYMENT COMPENSATION	\$10,000.00	\$0.00	\$0.00	\$888.00	\$717.82	\$283.01	\$1,888.83	\$8,111.17	18.89%
21300	OFFICE SUPPLIES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
22100	CLEANING SUPPLIES	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0.00%
31100	CONSULTING SERVICES	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%
31300	LEGAL SERVICES	\$80,000.00	\$2,993.50	\$202.50	\$0.00	\$1,710.50	\$4,336.50	\$9,243.00	\$70,757.00	11.55%
44450	BUILDING RENOVATION	\$26,488.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,488.00	0.00%
		\$206,488.00	\$2,993.50	\$202.50	\$888.00	\$2,428.32	\$4,619.51	\$11,131.83	\$195,356.1	5.39%

# MONROE COUNTY PUBLIC LIBRARY

## Special Revenue Budget & Expenditure Report

January 1, 2010 to My 31, 2010

5 months = 41.65%

Objec Object Descr	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	YTD Amount	Balance	2010 % of Budget
11300 PROF/SUPERVISORS	\$58,595.00	\$4,507.54	\$4,507.54	\$4,507.54	\$4,507.54	\$4,507.54	\$22,537.70	\$36,057.30	38.46%
11400 PROFESSIONAL ASSISTANT	\$118,264.00	\$9,097.20	\$9,097.20	\$9,097.20	\$9,097.20	\$9,097.20	\$45,486.00	\$72,778.00	38.46%
11600 CLERICAL ASSISTANTS	\$180,394.00	\$14,506.58	\$15,254.78	\$15,943.60	\$14,948.83	\$15,957.78	\$76,611.57	\$103,782.43	42.47%
11800 TEMPORAY STAFF	\$10,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880.00	0.00%
12100 FICA/EMPLOYER	\$22,824.00	\$1,653.20	\$1,700.55	\$1,737.90	\$1,680.44	\$1,739.75	\$8,511.84	\$14,312.16	37.29%
12300 PERF/EMPLOYER	\$21,665.00	\$0.00	\$0.00	\$0.00	\$4,999.73	\$0.00	\$4,999.73	\$16,665.27	23.08%
12400 INS/EMPLOYER	\$42,792.00	\$4,632.55	\$2,952.24	\$6,940.06	\$3,197.17	\$0.00	\$17,722.02	\$25,069.98	41.41%
12500 MEDICARE/EMPLOYER	\$5,338.00	\$386.64	\$397.71	\$406.45	\$393.00	\$406.88	\$1,990.68	\$3,347.32	37.29%
13100 WORK STUDY	\$450.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$450.00	0.00%
21200 STATIONERY/PRINTING	\$1,000.00	\$0.00	\$267.74	\$0.00	\$0.00	\$0.00	\$267.74	\$732.26	26.77%
21300 OFFICE SUPPLIES	\$500.00	\$208.05	\$0.00	\$0.00	\$171.60	\$0.00	\$379.65	\$120.35	75.93%
21400 DUPLICATING	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	0.00%
22200 FUEL/OIL/LUBRICANTS	\$500.00	\$124.11	\$0.00	\$27.20	\$34.69	\$0.00	\$186.00	\$314.00	37.20%
22700 VIDEO TAPE/CATS	\$20,000.00	\$117.19	\$3,976.50	\$0.00	\$0.00	\$4,850.65	\$8,944.34	\$11,055.66	44.72%
23000 IS SUPPLIES	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
23500 VIDEO MATERIALS/CATS	\$10,000.00	\$348.61	\$1,283.46	\$473.73	\$78.46	\$834.26	\$3,018.52	\$6,981.48	30.19%
31300 LEGAL SERVICES	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$62.50	\$62.50	\$937.50	6.25%
31600 COMPUTER SERVICES	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%
31650 DIGITIZATION SERVICES	\$0.00	\$653.59	\$0.00	\$0.00	\$0.00	\$0.00	\$653.59	-\$653.59	0.00%
32100 TELEPHONE	\$3,500.00	\$239.40	\$88.02	\$244.89	\$255.21	\$0.00	\$827.52	\$2,672.48	23.64%
32300 TRAVEL EXPENSE	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
32400 PROFESSIONAL MTG/OFF	\$525.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$525.00	0.00%
32600 FREIGHT/DELIVERY	\$750.00	\$0.00	\$0.00	\$0.00	\$143.68	\$0.00	\$143.68	\$606.32	19.16%
36300 OTHER EQUIP/FURNITURE	\$4,000.00	\$0.00	\$443.60	\$0.00	\$0.00	\$399.00	\$842.60	\$3,157.40	21.07%
37100 REAL ESTATE	\$2,000.00	\$1,227.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,227.00	\$773.00	61.35%
39100 DUES/INSTITUTIONAL	\$480.00	\$0.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	\$80.00	83.33%
39500 EDUCATIONAL/LICENSING	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	0.00%
39600 COMMUNITY NEWS	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$7,500.00	25.00%
44700 EQUIPMENT - CATS	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
44750 SOFTWARE - CATS	\$5,000.00	\$0.00	\$399.95	\$0.00	\$0.00	\$0.00	\$399.95	\$4,600.05	8.00%
	\$538,557.00	\$37,701.66	\$40,369.29	\$39,378.57	\$39,907.55	\$40,355.56	\$197,712.6	\$340,844.37	36.71%

# MONROE COUNTY PUBLIC LIBRARY

## LCPF Budget & Expenditure Report

January 1, 2010 to May 31, 2010

5 months = 41.65%

Object	Object Description	2010 Budget	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	YTD Amount	Balance	2010 % of Budget
31100	CONSULTING	\$7,300.00	\$1,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,300.00	\$6,000.00	17.81%
44100	FURNITURE	\$0.00	\$0.00	\$2,390.16	\$279.88	\$0.00	\$0.00	\$2,670.04	-\$2,670.04	0.00%
44300	OTHER EQUIPMENT	\$188,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$188,200.00	0.00%
44450	BUILDING	\$189,654.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$189,654.00	0.00%
44451	ENCUMBERED BLDG	\$214,499.55	\$4,015.66	\$52,705.43	\$79,102.55	\$0.00	\$78,160.90	\$213,984.54	\$515.01	99.76%
44600	IS EQUIPMENT	\$68,961.00	\$23,744.50	-\$15,285.50	\$0.00	\$0.00	\$10,759.00	\$19,218.00	\$49,743.00	27.87%
44650	IS SOFTWARE	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
44700	EQUIPMENT - CATS	\$45,961.00	\$510.74	\$9,763.47	\$1,098.97	\$355.97	\$10,513.96	\$22,243.11	\$23,717.89	48.40%
44750	SOFTWARE - CATS	\$3,000.00	\$0.00	\$1,997.00	\$0.00	\$0.00	\$0.00	\$1,997.00	\$1,003.00	66.57%
		\$722,575.55	\$29,570.90	\$51,570.56	\$80,481.40	\$355.97	\$99,433.86	\$261,412.69	\$461,162.86	36.18%

**MONROE COUNTY PUBLIC LIBRARY**

**Expenditure Summary compared to last year**

2010 compared to 2009: Period Ending May

Fund	Fund Descr	2010 Budget	May 2010 Amt	2010 YTD Amt	2009 Budget	May 2009 Amt	2009 YTD Amt	%Last YR YTD Diff
001	OPERATING	\$7,836,798.00	\$430,733.16	\$2,677,539.29	\$7,040,556.00	\$589,786.82	\$2,664,971.62	0.00%
002	JAIL	\$6,000.00	\$299.13	\$1,885.14	\$6,000.00	\$838.13	\$2,076.19	-9.00%
003	CLEARING	\$27,067.74	\$0.00	\$29,630.19	\$0.00	-\$976.95	\$2,742.34	980.00%
004	GIFT	\$12,738.00	\$1,043.97	\$1,705.88	\$0.00	\$334.22	\$2,095.88	-19.00%
005	PLAC	\$0.00	\$0.00	\$5,841.00	\$0.00	\$0.00	\$5,250.00	11.00%
006	RETIREEES	\$0.00	\$0.00	\$7,325.35	\$0.00	\$1,232.39	\$5,839.32	25.00%
007	LIRF	\$525,318.00	\$92,174.60	\$104,984.60	\$223,831.25	\$30,515.18	\$147,934.25	-29.00%
008	DEBT SERVICE	\$1,996,000.00	\$166,333.33	\$831,666.67	\$1,996,000.00	\$166,333.33	\$831,666.67	0.00%
009	RAINY DAY	\$206,488.00	\$4,619.51	\$11,131.83	\$323,200.00	\$15,736.59	\$55,070.67	-80.00%
010	PAYROLL	\$0.00	\$307,961.11	\$1,621,196.98	\$0.00	\$313,231.18	\$1,659,308.87	-2.00%
011	INVESTMENT-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
012	TEEN COUNCIL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
015	LSTA	\$5,269.05	\$691.56	\$3,849.17	\$21,132.00	\$0.00	\$0.00	0.00%
016	GIFT-RESTRICED	\$25,410.48	\$3,914.88	\$26,267.48	\$0.00	\$4,098.38	\$20,921.74	26.00%
017	LEVY EXCESS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
018	IN KIND	\$225,233.24	\$0.00	\$225,233.24	\$0.00	\$0.00	\$0.00	0.00%
019	GIFT-FOUNDATION	\$73,243.76	\$4,625.06	\$26,419.48	\$107,352.01	\$11,812.06	\$45,683.50	-42.00%
020	SPECIAL	\$538,557.00	\$40,355.56	\$197,712.63	\$518,605.64	\$58,989.23	\$214,920.30	-8.00%
021	CAPITAL	\$722,575.55	\$99,433.86	\$261,412.69	\$535,621.45	\$12,896.72	\$71,716.34	265.00%
022	GATES	\$15,600.00	\$0.00	\$15,285.50	\$0.00	\$0.00	\$0.00	0.00%
		\$12,216,298.82	\$1,152,185.73	\$6,049,087.12	\$10,772,298.35	\$1,204,827.28	\$5,730,197.69	6.00%

# MONROE COUNTY PUBLIC LIBRARY

## Monthly Revenue Report (Cash Basis)

Current Period compared to Prior Period

Current Period: May 2010

Operating Fund

Source	Source Descr	2010 Budget	May 2010 Amt	2010 YTD Amt	2009 Budget	May 2009 Amt	2009 YTD Amt	%Last YR YTD Diff
00100	PROPERTY TAX/ADVANCES	\$4,861,253.00	\$1,786,510.48	\$2,236,647.58	\$3,626,642.00	\$0.00	\$1,700,109.71	32.00%
00200	INTANGIBLES TAX	\$12,699.00	\$4,914.50	\$4,914.50	\$11,500.00	\$0.00	\$0.00	0.00%
00300	LICENSE EXCISE TAX	\$346,364.00	\$0.00	\$174,513.59	\$332,000.00	\$0.00	\$194,761.51	-10.00%
00400	COUNTY OPTION INCOME TAX	\$2,217,128.00	\$184,760.67	\$923,803.35	\$1,995,000.00	\$183,574.00	\$917,870.00	1.00%
00500	COMMERCIAL VEHICLE EXCISE TAX	\$40,163.00	\$17,035.19	\$17,035.19	\$34,000.00	\$18,815.30	\$18,815.30	-9.00%
00600	US FORESTRY FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03400	ELL COPIERS/PRINTERS	\$4,000.00	\$447.39	\$1,818.21	\$0.00	\$301.85	\$1,756.67	4.00%
03500	LOST/DAMAGED	\$12,000.00	\$4,419.42	\$11,227.71	\$0.00	\$1,033.19	\$5,678.70	98.00%
03600	FINES/FEES	\$180,000.00	\$27,354.15	\$88,236.62	\$120,750.00	\$13,493.55	\$66,987.37	32.00%
03650	COLLECTION AGENCY FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
03700	BLGTN COPIERS/PRINTERS	\$12,000.00	\$294.75	\$4,964.35	\$16,000.00	\$992.19	\$5,425.46	-9.00%
03900	MISCELLANEOUS RECEIPTS	\$0.00	\$307.28	\$2,752.85	\$0.00	\$6,034.88	\$16,765.40	-84.00%
04100	PUBLIC LIBRARY ACCESS CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
04500	PLAC DISTRIBUTION	\$10,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	0.00%
10000	REALESTATE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
11500	STATE DISTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
17000	READER PRINTER RECEIPTS	\$1,000.00	\$109.90	\$553.17	\$0.00	\$88.05	\$669.01	-17.00%
18000	COIN TELEPHONE RECEIPTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
18500	INTEREST FROM	\$0.00	\$91.15	\$103.48	\$0.00	\$3.52	\$400.64	-74.00%
19000	TEMPORARY LOANS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20000	CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20100	CABLE ACCESS FEES - COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
20200	CABLE ACCESS FEES -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
53000	LSTA INKIND GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$7,696,607.00	\$2,026,244.88	\$3,466,570.60	\$6,155,892.00	\$224,336.53	\$2,929,239.77	18.00%

**MONROE COUNTY PUBLIC LIBRARY**

**Cash Balances by fund**

Current Period: May 2010

<b>FUND Descr</b>	<b>5/1/2010</b>	<b>MTD Debit</b>	<b>MTD Credit</b>	<b>5/31/2010 Bal Sht Descr</b>
OPERATING	-\$390,530.06	\$1,993,518.29	\$1,416,963.55	\$186,024.68 CHASE/BANK ONE CHECKING
OPERATING	\$0.00	\$1,000,086.32	\$0.00	\$1,000,086.32 CHASE/BANK ONE SAVINGS
OPERATING	\$17,682.92	\$16,079.45	\$20.00	\$33,742.37 MONROE BANK CHECKING
OPERATING	\$10,530.40	\$16,764.72	\$0.00	\$27,295.12 UNITED COMMERCE BANK
Fund 001 OPERATING	-\$362,316.74	\$3,026,448.78	\$1,416,983.55	\$1,247,148.49
JAIL	\$4,413.99	\$0.00	\$299.13	\$4,114.86 CHASE/BANK ONE CHECKING
CLEARING	-\$1,224.91	\$387.50	\$0.00	-\$837.41 CHASE/BANK ONE CHECKING
CLEARING	\$450.00	\$50.00	\$0.00	\$500.00 UNITED COMMERCE BANK
Fund 003 CLEARING	-\$774.91	\$437.50	\$0.00	-\$337.41
GIFT UNRESTRICTED	\$25,558.15	\$0.00	\$203.97	\$25,354.18 CHASE/BANK ONE CHECKING
GIFT UNRESTRICTED	\$272.76	\$242.20	\$0.00	\$514.96 MONROE BANK CHECKING
GIFT UNRESTRICTED	\$0.00	\$7.00	\$0.00	\$7.00 UNITED COMMERCE BANK
Fund 004 GIFT UNRESTRICTED	\$25,830.91	\$249.20	\$203.97	\$25,876.14
PLAC	\$50.00	\$0.00	\$0.00	\$50.00 CHASE/BANK ONE CHECKING
PLAC	\$651.00	\$450.00	\$0.00	\$1,101.00 MONROE BANK CHECKING
PLAC	\$650.00	\$450.00	\$0.00	\$1,100.00 UNITED COMMERCE BANK
Fund 005 PLAC	\$1,351.00	\$900.00	\$0.00	\$2,251.00
LIRF	\$647,906.03	\$0.00	\$596,434.60	\$51,471.43 CHASE/BANK ONE CHECKING
LIRF	\$683,462.94	\$500,253.89	\$0.00	\$1,183,716.83 CHASE/BANK ONE SAVINGS
Fund 007 LIRF	\$1,331,368.97	\$500,253.89	\$596,434.60	\$1,235,188.26
DEBT SERVICE	\$237,151.66	\$674,092.10	\$0.00	\$911,243.76 CHASE/BANK ONE SAVINGS
RAINY DAY	\$5,089.55	\$0.00	\$283.01	\$4,806.54 CHASE/BANK ONE CHECKING
RAINY DAY	\$809,042.39	\$249.45	\$0.00	\$809,291.84 CHASE/BANK ONE SAVINGS
Fund 009 RAINY DAY	\$814,131.94	\$249.45	\$283.01	\$814,098.38
PAYROLL	-\$912.33	\$321,223.04	\$307,961.11	\$12,349.60 CHASE/BANK ONE CHECKING
LSTA	-\$3,350.78	\$1,562.02	\$691.56	-\$2,480.32 CHASE/BANK ONE CHECKING
GIFT-RESTRICED	\$66,871.35	\$8,900.00	\$4,110.12	\$71,661.23 CHASE/BANK ONE CHECKING
GIFT-RESTRICED	\$4,215.00	\$5,439.69	\$0.00	\$9,654.69 MONROE BANK CHECKING
Fund 016 GIFT-RESTRICED	\$71,086.35	\$14,339.69	\$4,110.12	\$81,315.92
GIFT-FOUNDATION	\$3,394.35	\$0.00	\$3,184.74	\$209.61 CHASE/BANK ONE CHECKING
GIFT-FOUNDATION	\$26.05	\$0.00	\$0.00	\$26.05 MONROE BANK CHECKING

**MONROE COUNTY PUBLIC LIBRARY**

**Cash Balances by fund**

Current Period: May 2010

<b>FUND Descr</b>	<b>5/1/2010</b>	<b>MTD Debit</b>	<b>MTD Credit</b>	<b>5/31/2010</b>	<b>Fund State Sub</b>	<b>Bal Sht Descr</b>
Fund 019 GIFT-FOUNDATION	\$3,420.40	\$0.00	\$3,184.74	\$235.66		
SPECIAL REVENUE	-\$33,944.57	\$231,247.50	\$34,937.56	\$162,365.37	CHASE/BANK ONE CHECKING	
CAPITAL PROJECTS	\$62,115.19	\$170,736.79	\$228,900.88	\$3,951.10	CHASE/BANK ONE CHECKING	
CAPITAL PROJECTS	\$0.00	\$150,012.93	\$0.00	\$150,012.93	CHASE/BANK ONE SAVINGS	
Fund 021 CAPITAL PROJECTS	\$62,115.19	\$320,749.72	\$228,900.88	\$153,964.03		
GATES HARDWARE GRANT	\$314.50	\$0.00	\$0.00	\$314.50	CHASE/BANK ONE CHECKING	
	\$2,149,885.58	\$5,091,752.89	\$2,593,990.23	\$4,647,648.24		

**MONROE COUNTY PUBLIC LIBRARY**

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CHASE BANK CHECKING  
06100 BANKONECK  
May 2010**

**Account**

Beginning Balance on 5/1/2010	\$453,011.97	Cleared	\$523,625.36
+ Receipts/Deposits	\$3,081,600.37	Statement	\$523,625.36
- Payments (Checks and Withdrawals)	\$3,010,986.98	Difference	\$0.00
Ending Balance as of 5/28/2010	\$523,625.36		

**Check Book Balance**

Active	G 001-06100	OPERATING	\$186,024.68
Active	G 002-06100	JAIL	\$4,114.86
Active	G 003-06100	CLEARING	-\$837.41
Active	G 004-06100	GIFT UNRESTRICTED	\$25,354.18
Active	G 005-06100	PLAC	\$50.00
Active	G 006-06100	RETIREES	\$0.00
Active	G 007-06100	LIRF	\$51,471.43
Active	G 008-06100	DEBT SERVICE	\$0.00
Active	G 009-06100	RAINY DAY	\$4,806.54
Active	G 010-06100	PAYROLL	\$12,349.60
Active	G 012-06100	TEEN COUNCIL	\$0.00
Active	G 015-06100	LSTA	-\$2,480.32
Active	G 016-06100	GIFT-RESTRICED	\$71,661.23
Active	G 017-06100	LEVY EXCESS	\$0.00
Active	G 019-06100	GIFT-FOUNDATION	\$209.61
Active	G 020-06100	SPECIAL REVENUE	\$162,365.37
Active	G 021-06100	CAPITAL PROJECTS	\$3,951.10
Active	G 022-06100	GATES HARDWARE	\$314.50
		Cash Balance	<b>\$519,355.37</b>
	Beginng Balance	\$453,011.97	
	+ Total Deposits	\$3,081,600.37	
	- Checks Written	\$3,015,256.97	
	Check Book Balance	\$519,355.37	
	Difference	\$0.00	

**MONROE COUNTY PUBLIC LIBRARY**

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**CHASE BANK SAVINGS**

**06110 BANKONESV**

**May 2010**

**Account**

Beginning Balance on 5/1/2010	\$1,729,656.99	Cleared	\$4,054,351.68
+ Receipts/Deposits	\$2,324,694.69	Statement	\$4,054,351.68
- Payments (Checks and Withdrawals)	\$0.00	Difference	\$0.00
Ending Balance as of 5/28/2010	\$4,054,351.68		

**Check Book Balance**

Active	G 001-06110	OPERATING	\$1,000,086.32
Active	G 007-06110	LIRF	\$1,183,716.83
Active	G 008-06110	DEBT SERVICE	\$911,243.76
Active	G 009-06110	RAINY DAY	\$809,291.84
Active	G 016-06110	GIFT-RESTRICED	\$0.00
Active	G 017-06110	LEVY EXCESS	\$0.00
Active	G 019-06110	GIFT-FOUNDATION	\$0.00
Active	G 021-06110	CAPITAL PROJECTS	\$150,012.93

Cash Balance **\$4,054,351.68**

Beginng Balance	\$1,729,656.99
+ Total Deposits	\$2,324,694.69
- Checks Written	\$0.00

Check Book Balance	\$4,054,351.68
Difference	\$0.00

**MONROE COUNTY PUBLIC LIBRARY**

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**MONROE BANK CHECKING**

**06300 MONROECK**

**May 2010**

**Account**

Beginning Balance on 5/1/2010	\$22,847.73	Cleared	\$45,039.07
+ Receipts/Deposits	\$22,191.34	Statement	\$45,039.07
- Payments (Checks and Withdrawals)	\$0.00	Difference	\$0.00
Ending Balance as of 5/31/2010	\$45,039.07		

**Check Book Balance**

Active	G 001-06300	OPERATING	\$33,742.37
Active	G 002-06300	JAIL	\$0.00
Active	G 003-06300	CLEARING	\$0.00
Active	G 004-06300	GIFT UNRESTRICTED	\$514.96
Active	G 005-06300	PLAC	\$1,101.00
Active	G 006-06300	RETIREEES	\$0.00
Active	G 007-06300	LIRF	\$0.00
Active	G 008-06300	DEBT SERVICE	\$0.00
Active	G 012-06300	TEEN COUNCIL	\$0.00
Active	G 015-06300	LSTA	\$0.00
Active	G 016-06300	GIFT-RESTRICED	\$9,654.69
Active	G 019-06300	GIFT-FOUNDATION	\$26.05
Active	G 020-06300	SPECIAL REVENUE	\$0.00
		Cash Balance	<b>\$45,039.07</b>
	Beginng Balance	\$22,847.73	
	+ Total Deposits	\$22,191.34	
	- Checks Written	\$0.00	
	Check Book Balance	\$45,039.07	
	Difference	\$0.00	

**MONROE COUNTY PUBLIC LIBRARY**

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**UNITED COMMERCE**

**06400 UNITED COM**

**May 2010**

**Account**

Beginning Balance on 5/1/2010	\$11,630.40	Cleared	\$28,902.12
+ Receipts/Deposits	\$17,271.72	Statement	\$28,902.12
- Payments (Checks and Withdrawals)	\$0.00	Difference	\$0.00
Ending Balance as of 5/28/2010	\$28,902.12		

**Check Book Balance**

Active	G 001-06400	OPERATING	\$27,295.12
Active	G 003-06400	CLEARING	\$500.00
Active	G 004-06400	GIFT UNRESTRICTED	\$7.00
Active	G 005-06400	PLAC	\$1,100.00
Active	G 016-06400	GIFT-RESTRICED	\$0.00
		Cash Balance	<b>\$28,902.12</b>
	Beginng Balance	\$11,630.40	
	+ Total Deposits	\$17,271.72	
	- Checks Written	\$0.00	
	Check Book Balance	\$28,902.12	
	Difference	\$0.00	

## 2010 BOARD OF TRUSTEES CALENDAR

<i>Month</i>	<i>Date</i>	<i>Date</i>	<i>Topic</i>
January	13	Work Session	
	20	Board Meeting	Annual Transfer of Appropriations Resolution to Request Advance Tax Draws
		Board of Finance	Review Investment Report and Policy
February		Work Session	
		Board Meeting	Election of Board Officers
March	10	Work Session	Draft Library Capital Projects Fund
	24	Board Meeting	Approve Library Capital Projects Fund Plan for advertising
April	14	Work Session	
	21	Public Hearing	Library Capital Projects Fund Plan
	21	Board Meeting	Adopt Library Capital Projects Fund Plan and forward to County Council
May	12	Work Session	
	19	Board Meeting	Program Update: Summer Reading
June	9	Work Session	Budget Timeline and Priorities
	16	Board Meeting	Program Update: Indiana Bedrock Project
July	14	Work Session	Draft 2011 Budget
	21	Board Meeting	
August	11	Work Session	Revised 2011 Budget
	18	Board Meeting	Approve 2011 Budget for advertising
September	8	Work Session	
	15	Public Hearing	2011 Budget
	15	Board Meeting	
October	20	Work Session	2011 Budget, as recommended by County Council
	27	Board Meeting	Adopt 2011 Budget
November	10	Work Session	
	17	Board Meeting	
December	8	Work Session	
	15	Board Meeting	

**TO: Monroe County Public Library Board of Trustees**  
**FROM: Kyle Wickemeyer-Hardy, Human Resources Manager**  
**RE: Personnel Report**  
**DATE: June 16, 2010**

### Beginning Employment

- Karima Boukary, Circulation, Page, Pay Grade A, 15-18 hours/week, effective May 20, 2010.
- Jordan Brown, Circulation, Page, Pay Grade A, 15-18 hours/week, effective May 20, 2010.
- Brianna Collins, Circulation, Page, Pay Grade A, 15-18 hours/week, effective May 20, 2010.
- Lauren Harrison, Circulation, Page, Pay Grade A, 15-18 hours/week, effective May 20, 2010.
- Michelle Meyers, Ellettsville, Page, Pay Grade A, 15-18 hours per week, effective June 1, 2010.
- Sarah Potvin, Circulation, Page, Pay Grade A, 15-18 hours per week, effective June 16, 2010.
- Anna Wild, Circulation, Page, Pay Grade A, 15-18 hours per week, effective June 16, 2010.
- Daniel Pierz, Adult & Teen Services, Site Developer for LSTA Grant, Pay Grade G, up to 20 hours per week, effective June 10, 2010.
- Cory Burger, Adult & Teen Services, Research Assistant for LSTA Grant, Pay Grade F, 20 hours per week, effective June 10, 2010.
- Matthew Carruthers, Adult & Teen Services, Digitization Tech for LSTA Grant, Pay Grade F, 20 hours per week, effective June 10, 2010.

### Ending Employment

- Kidd Cardillo, Administration, Temp Clerk Support, Pay Grade B, 10 hours/week, effective May 6, 2010.
- C. Joy Msiska, Circulation, Page, Pay Grade A, 15-18 hours/week, effective May 11, 2010.
- Luc Sinex, Circulation, Page, Pay Grade A, 15-18 hours per week, effective May 19, 2010.
- Nile Arena, Circulation, Page, Pay Grade A, 15-18 hours per week, effective June 15, 2010.
- Court Duvall, Ellettsville/Adult & Teen Services, Reference Assistant, Pay Grade F, 37.5 hours per week, effective June 17, 2010.
- Dustin Nightingale, Facilities, Custodian, Pay Grade C, 20 hours per week, effective June 12, 2010.
- Stephanie Abbott, Children's Services, Reference Assistant, Pay Grade F, 20 hours per week, effective June 25, 2010.

**Monroe County Public Library**  
**Active Employees/Last Pay Date of Each Month**

Pay Date	Employees			Hours/Status			Funds		
	Operating Fund	Special/ Other	Total EEs	Operating Fund	Special/ Other	Total Hours	Operating Fund	Special/ Other	Total Funds
November 20, 2009	158	24	182	4,413	620	5,033	140,028	17,220	157,248
December 4, 2009	162	24	186	4,500	615	5,115	139,666	17,314	156,980
December 18, 2009	160	24	184	4,460	605	5,065	139,433	16,316	155,749
December 31, 2009	159	23	182	4,445	590	5,035	140,101	16,351	156,452
January 15, 2010	154	21	175	4,370	560	4,930	142,872	16,520	159,393
January 29, 2010	160	24	184	4,470	610	5,080	147,421	17,582	165,003
February 12, 2010	160	24	184	4,490	610	5,100	148,044	17,428	165,471
February 26, 2010	158	24	182	4,425	610	5,035	149,770	17,993	167,763
March 12, 2010	157	24	181	4,400	610	5,010	143,389	18,366	161,754
March 26, 2010	157	24	181	4,400	610	5,010	143,389	17,880	161,268
April 9, 2010	158	24	182	4,425	610	5,035	149,770	17,228	166,998
April 23, 2010	157	24	181	4,400	610	5,010	143,389	17,880	161,268
May 7, 2010	155	24	179	4,348	610	4,958	142,259	18,357	160,616
May 21, 2010			0			0			0
June 4, 2010			0			0			0
June 18, 2010			0			0			0

Note: "Active Employee" is defined as actively receiving payroll. Does not include non-benefitted staff taking unpaid time off lasting entire pay period.

Updates:

**03/12/2010:** Two 25 hr. support clerk positions changed to 20hrs. (Admin; Lasota retire, CS; Mullis retire

Supervisor position changed to regular 37.5 custodial position; Fac; Brosman

**04/21/2010** Decision was made to eliminate position in Admin; Lasota retire

## Carrying out our Strategic Plan goals...

### ▪ **Strengthen support for literacy and learning.**

- Through May, 399 children and teens were registered in “Read It Off”; 15 returned their cards to good standing; the Library waived \$519 in charges for 54 individuals.
- Children’s Department staff presented 58 summer reading promotional programs to 5,814 children in MCCSC and private schools, including grades 4 and 5 for the first time in 5 years; Stephanie Holman met more than 1,300 children at RBBCSC elementary schools. Stori Snyder met with Doreen Ewert, ESL specialist from IU, to discuss new strategies for Homework Center tutors working with ESL patrons. Christina Jones presented an “Every Child Ready to Read” workshop at Great Harvest. Polly Nuest and Chris Jackson met with Children’s staff to discuss how to serve 3 new Head Start classrooms for children from birth to age 3 and an additional 33 families served by home visits.
- Teen programs at the Main Library included Math Homework Help.
- Adult program highlights: 70 people attended the One Book One Bloomington series wrap-up with comic book guru Michael Uslan’s presentation “Pow! Zap! Oy! The Golden Age of Comics and How Jewish Immigrants and First Generation Jews Created the Comic Book and its Super-heroes!” The Books Plus group discussed *The Story of Edgar Sawtelle* by David Wroblewski. Dr. Jan Rosenberg led a discussion about how to research people, events, buildings, and items to add to family genealogy.
- 57 VITAL tutors were matched with learners; 39 individuals met in small group ESL classes. 5 learners, 6 ESL learners, and 5 tutors were on the waiting list in May.

<b>May Programs</b>		<b>Children</b>		<b>Young Adult</b>		<b>Adult</b>		<b>All Ages</b>	
<b>Department</b>	<b>Location</b>	<b>Program</b>	<b>Attend</b>	<b>Program</b>	<b>Attend</b>	<b>Program</b>	<b>Attend</b>	<b>Program</b>	<b>Attend</b>
Adult	On Site			6	49	9	202		
Children	On Site	38	993						
	Off Site	58	5,814			1	8		
Outreach	Off Site	16	247						
Ellettsville	On Site	4	119	1	6	1	6	2	54
	Off Site	26	1,525						
Information	On Site					12	70		
VITAL	On Site					15	66		
<b>Total by Audience</b>		142	8,698	7	55	38	352	2	54
<b>Total Off-Site</b>		100	7,586	0	0	1	8	0	0
<b>Total Programs</b>								<b>189</b>	
<b>Total Attendance</b>									<b>9,159</b>

### ▪ **Expand access to information.**

- The Library circulated 208,775 items, including 800 audiobooks downloaded, Bookmobile 7,940, Homebound 1,251, Jail 1,032, and Van 1,441.
- Total gate count for May was 85,614 (Main Library 72,711; Ellettsville 12,903).
- In May, we loaned 235 items to other libraries and borrowed 11 for our patrons. We added a third day of delivery, to meet Indiana Public Library Standards.
- 123 organizations reserved meeting rooms in May.
- CATS produced 25 government, 69 patron, and 31 CATS programs; cablecast 2,239 hours of programming; hosted 20 in-house viewings and 120 editing sessions, delivered 116 dubs, and added 231 programs to the CATS collection.

- **Deliver exemplary service.**
  - Adult/Teen Services placed 1,049 “author alert” holds in May.
  - Chris Hosler created a record set of junior high Accelerated Reader titles for Ellettsville and added stickers to YA books on CD to make them easier to find.
- **Maintain broad and diverse collections.**
  - 4,707 items were added to the collection and 7,047 were withdrawn during May.
  - During May, 483 accounts were submitted to the collection agency; \$8,353 (\$2,940 cash and \$5,413 materials) was recovered; Unique Management fees paid totaled \$4,323.
  - Materials evaluators reviewed 1,556 print and 1,029 media items for damage, repair, or discard. Collection Services staff continued to assist with cleaning discs.
  - RFID tags, conversion stations, and external book drops were ordered from ITG. Pam Wasmer attended Adult/Teen Department meeting to encourage pre-RFID weeding.
- **Optimize stewardship of the library’s resources.**

***People***

- All staff except managers received copies of updated job descriptions; HR Manager Kyle Wickemeyer-Hardy held separate meetings with staff from each pay grade.
- 208 volunteers contributed 1,040 hours; 20 individuals completed applications in May.
- Paid interns Chris Chrzan, Brenna Henry, and Mary Roebuck and for-credit intern Ania Peczalska began work in Adult/Teen Services, for-credit interns Sarah Hines and Fallon Farokhi in Children’s, and Amber Smallwood in Ellettsville
- Penny Gillie gave a guest lecture and tour of Ellettsville Branch for an IU-SLIS class.

***Processes***

- Collection Development, Marketing and Events, Quality Services, Staff Development, and Wellness Committees, Author Alert, and Polaris Implementation teams continued.
- 8 process improvement teams continued to work on documenting their processes.
- Adult/Teen Services (ATS) drafted a movie user survey; Children’s is also conducting a survey to gather information about its website.
- Adult/Teen, Children’s, and Ellettsville accelerated the normal weeding schedule, with support from Collection Services staff, in preparation for RFID tagging.

***Partnerships***

- VITAL received a \$5,400 grant from Dollar General Foundation to improve and hasten student success by providing more effective support to tutor-learner pairs.
- Sarah Bowman participated in the Reality Store at Bachelor Middle School, a program of the Chamber’s Franklin Initiative.
- Stephanie Holman attended Stinesville Partners in Education and Smart Start Coalition.
- Christine Friesel made a presentation to the History Center’s genealogy group and participated in the United Way’s agency certification review team.
- Ann Segraves delivered 250 fliers on homebound service to five agencies serving seniors.

***Technology and Facilities***

- VITAL and El Centro moved into new space. Circulation staff planned new workflows, while pages did a fantastic job of shelving in collections moving almost daily. Progress on second floor flooring and circulation office cabinetry continued.
- The delivery date for the new Bookmobile has been moved back to December.
- Ceiling-mounted digital projectors were installed in Ellettsville and meeting room 2B.

**MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES  
RESOLUTION**

**PERMIT THE TRANSFER OF LIBRARY IMPROVEMENT &  
RESERVE FUND TO THE OPERATING, DEBT SERVICE, AND  
LIBRARY CAPITAL PROJECT FUNDS**

BE IT RESOLVED that the Board of Trustees of Monroe County Public Library, 303 E. Kirkwood Avenue, Bloomington, Indiana shall permit the transfer of \$1,000,000.00 to the Operating, Debt Service Fund, and/or Library Capital Projects Fund from the Library Improvement and Reserve Fund (LIRF) for cash flow purposes. Due to the tax settlement possibly not received in a timely manner, it may be necessary to transfer money from one fund to enhance the three funds in need of cash. This amount due to LIRF will be carried forward until the receipt of the first settlement of 2010. The transfer will be reversed upon immediate receipt of the property tax settlement check from the County Auditor.

BE IT FURTHER RESOLVED that this resolution will become effective immediately.

ADOPTED THIS \_\_\_\_\_ 23rd \_\_\_\_\_ DAY OF \_\_\_\_\_ June \_\_\_\_\_, 2010

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