

[Computers](#)



To meet the educational, informational, and recreational needs of the community, the Library provides free access to the Internet and various productivity software to residents and visitors. Service is available during all [Library hours](#).

One-on-One Technology Help

Need help using your laptop, phone, or tablet? Book a free [one-on-one technology help session](#) by appointment. Library staff can assist with using eLibrary materials, computer basics, using devices, creating accounts, searching for jobs, writing a resume, organizing files, Microsoft Office basics, saving files, and more.

Computing Services

[Hours & Locations](#) | [Contact](#) | [Support the Library](#) | [Employment](#) | [Wireless Printing](#) | [Library Budget](#)



- Public desktop computers with internet access
- Apple computers with [digital creativity software in Level Up](#)
- [WiFi](#) signal
- [Wireless printing](#) to library printers
- Microsoft Office Suite (Word, Excel, PowerPoint)
- [Video Games](#)
- DVD / CD drives
- Headphones
- CD burning capability
- Printers (black-and-white and color)
- USB ports
- Free printing for library card users (limit 30 cents' worth per day)

Laptop Checkout

Laptops can be checked out with a library card for in-library use. Each laptop has Office 2019, Skype, and other programs that are available on library desktop computers, with the exception of games.

- Main Library: The Main Library offers 4 Dell laptops for checkout within the building. Each laptop may be checked out for up to 2 hours. Laptops are available for use on the second floor and in second floor study rooms. Patrons may ask to check one out at any second floor information desk.
- Ellettsville Branch: The Ellettsville Branch offers 4 Dell laptops and 2 MacBook Pros for checkout within the building. Each laptop may be checked out for up to 1 hour and includes games. Patrons may ask to check one out at the information desk.

Using a Public Computer

- To use a public computer, enter your library card number. If you do not have a library card, you may log in with any combination of letters, numbers, and punctuation. You'll need this login if you're printing something.
- All users are guaranteed their first hour of use uninterrupted. The system will extend time in half-hour increments after the first hour is up. When computers are full, the system determines which computer(s) are eligible to be reserved based on whose time is "up" first. Once the remaining time on the timer has been used, the computer must be relinquished to the patron who has the reservation.
- Printing: The library offers 30 cents free printing per day for library card users (this is equivalent to three black and white pages or one color page). Additional black and white pages are available at 10 cents per copy and color pages at 30 cents per copy, payable at the printing stations.
- Breaks: Patrons may leave for up to 15 minutes during a session by locking the computer. After 15 minutes, patrons may lose their computer access.
- Please refer to [print and time management](#) for more information.

Wireless Configuration & Setup

Enjoy free high-speed wifi access at the Library.

Visit the [Wireless Internet Service](#) page for complete details about configuring your wireless settings within the library.

You can also check out [wireless mobile hotspots](#) for Internet access anywhere.

Children's Services

The Advanced Workstations in Education (AWE) Early Literacy Station is the first in a series of educational solutions for children ages 2 through 10. It includes more than forty-five educational software packages spanning seven curricular areas, top rated by *Children's Technology Review*.



The Early Literacy Station is not just another computer with software. Kids are captivated by the interface and start to explore immediately. Safe, fun, educationally effective, warranted, hassle-free, and fresh every year.

Educational titles in each curriculum area are chosen for age appropriateness, educational value, replay interest, ease of use, entertainment value, graphics and sound, discovery and growth, and much more. The interface is imaginative and intuitive and encourages exploration by drawing kids into a learning adventure.

Lost & Found Items

Any items, including computer disks left at the public computers by patrons, will be taken to the "lost and found" on the second floor of the Main Library or the customer assistance desk at Ellettsville.

See our complete [Internet and Computer Use Policy](#).

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