

**PUBLIC HEARING ON ADDITIONAL APPROPRIATION**  
**April 16, 2014**  
**Meeting Room 1B**  
**5:45 p.m.**

**AGENDA**

1. Call to Order –Valerie Merriam
2. Proposal for Additional Appropriation of \$500,000 for Building Renovation
3. Public Comment
4. Adjournment

## Monroe County Public Library Additional Appropriation 2014

We are requesting an additional appropriation of \$500,000 from the 2014 Rainy Day Fund.

In January 2014, the Board approved transferring unused funds in the amount of \$418,857 from the discontinued Library Capital Projects Fund (LCPF) to the Rainy Day Fund, following the state-mandated process to be used when closing the LCPF. The money had originally been appropriated in 2012 for building renovation, but we were not ready to complete the project that year.

With the renovation expected to occur in 2014, we now wish to appropriate these funds in order that they can be available to be spent. The additional appropriation does not involve any increase in taxes; it just allows the library to spend funds already in our account, carried over from the LCPF fund, and designated for this purpose.

According to state law, the additional appropriation process follows the same steps as approval of the regular budget, with public notice, public hearing, Board adoption, and approval by the County Council.

March 12	Board work session: Introduce additional appropriation need and process - \$500,000 from Rainy Day for renovation.
March 26	Board meeting: Approve pursuing additional appropriation and authorize public advertising. Board selects contractor and alternates.
March 28	Send notice to newspapers, for publication 4/2.
April 16	Board meeting: Public hearing and board meeting to approve additional appropriation.
April 17	Submit to County Council and request approval on 5/13.
May 13	County Council approval.
May 14	Submit to DLGF.
May 30	Deadline for DLGF approval (15 days after receipt).

**CERTIFIED COPY OF ADDITIONAL APPROPRIATION**

UNIT NAME: Monroe County Public Library  
 COUNTY NAME: Monroe County  
 Date of Publication: April 2, 2014 Newspaper: Herald Times  
 Date of Publication: April 2, 2014 Newspaper: Ellettsville Journal  
 Date of Public Hearing: April 16, 2014  
 Date of Resolution/Ordinance: May 13

County # \_\_\_\_\_  
 Unit # \_\_\_\_\_  
 Date Received: \_\_\_\_\_  
 Order Number: \_\_\_\_\_

Complete for each fund from which the additional appropriations are made. Use a separate column for each fund. Lines referred to below are on the Fund Report from the DLGF.

A. DLGF Fund Number	0061			
B. Fund Name	Rainy Day			
C. Appropriation Amount Requested	500,000			
D. Amount by Reduction	0			
E. Net Amount of Increase (C minus D)	500,000			
1. Property Tax Levy (Line 16)	0			
2. Levy Excess (Line 15)	0			
3. PTRC from CAGIT (Line 13A)	0			
4. LOIT Freeze Amount (Line 13B)	0			
5. Misc. Revenue (Line 8B) (If higher than 8B amount, a revised Budget Form 2 must be attached.)	418,857			
6. January 1 Cash Balance (include investments)	1,576,509			
7. Subtotal of Funds (Add 1 thru 6)	1,995,366			
8. Less Circuit Breaker				
9. Total Funds (7 minus 8)	1,995,366			
10. DLGF Approved Budget (Line 1)	400,000			
11. Encumbered Appropriations	0			
12. Temporary Loans Outstanding as of January 1	0			
13. Beginning Obligations (Add 10 thru 12)	400,000			
14. Surplus Funds (9 minus 13)	1,595,366			
15. Previous additional appropriation(s) approved since January 1, less any reductions in appropriations	0			
16. Amount transferred to the Rainy Day Fund	0			
17. Surplus Funds Remaining (14 minus 15 minus 16)	1,595,366			

I, Gary Lettelleir, fiscal officer of Monroe County Public Library, do hereby certify that the above information is true and correct.

Dated this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 (Signature)  
 \_\_\_\_\_  
 (Unit Address)  
 \_\_\_\_\_  
 (City/Town/Zip Code)

\_\_\_\_\_  
 (Title)  
 \_\_\_\_\_  
 (Telephone Number)  
 \_\_\_\_\_  
 (E-mail Address)

**MCPL Renovation 2014**

	<b>Construction Estimates</b>	<b>Constuction Bid - Strauser</b>	<b>variance</b>	<b>Bond -Rainy Day Budget</b>	<b>Source of Funds</b>
<b>Construction Cost:</b>					
Base Bid	719,818	671,400			
Alt. #1 3rd Floor lighting	26,279	27,700			
Alt. #2 Meeting Rooms	64,669	62,400			
Alt. #3 Auditorium	239,649	196,000			
Total Construction	1,050,415	957,500	92,915	957,500	
5% Contingency	52,521	47,875	4,646	47,875	
<b>Soft Cost</b>					
	<b>Soft Cost estimates</b>				
Lighting Auditorium	63,000			63,000	
Furniture - RJE	127,835			127,835	
Furniture - Educational Furn.	48,575			48,575	
DCC performance lighting	10,000			10,000	
3rd Floor Furn. RJE	39,601			39,601	
Move Shelving - Educational Furn.	11,300			11,300	
Sub T - soft cost - included in constr. Docs	300,311				
Sub T - Construction + Soft	1,403,247			1,305,686	
<b>Other Soft Cost</b>					
DCC - Teen Eq.	100,000				Op. 46K-LIRF 54K
Cabling for data coverage	70,000				LIRF
Security - Card Access	6,500			6,500	
Task Chairs	3,500			3,500	
Painting Book Trucks	4,500			4,500	
Signage	10,000			10,000	
Moving Childrens collection					Op.
Custodial	2,500				Op.
Moving M & M					Op.
Moving Staff	2,500				Op.
Increased Insurance	2,858				Op.
Move Ell Ref Desk	100				Op.
Shelving for LAPS space	768				Op.
Bond /Rainy Day Budget				1,330,186	

	Construction Estimates	Constuction Bid - Strauser	Soft Cost Estimates	Source of Funds
<b><u>Construction Cost:</u></b>				
Base Bid	719,818			
5% Contingency	37,885	0.0526		
Alt. #1 3rd Floor lighting	26,279			
5% Contingency	1,314	0.0500		
Alt. #2 Meeting Rooms	64,669			
5% Contingency	3,233	0.0500		
Alt. #3 Auditorium	239,649			
5% Contingency	11,982	0.0500		
Total Construction	1,050,415			
5% Contingency	52,521			
	54,414			
<b><u>Soft Cost</u></b>				

## General Obligation Bond and Other Capital Spending

Update: February 2014

Projects	2	6	5	1	4	3			Spending as of 2-28-14
	Bond	Operating Fund 2013-14	Rainy Day Fund 2013-14	Rainy Day Addt'l App	LIRF 2014	Total Budget	Contract	Variance	
Renovation	\$375,000		\$370,000	\$500,000	\$210,755	\$1,455,755	\$1,330,000	(\$125,755)	
Renovation Architect	\$0	\$20,000	\$60,000			\$80,000	\$90,749	\$10,749	\$68,062
Digital Creativity Equipment		\$46,000				\$100,000			
Scanner - Indiana Room					\$15,245				
Cable install - renovation					\$70,000				
Roof (inc. engineer \$19,900)	\$400,000					\$400,000	\$272,400	(\$127,600)	
Chillers (inc engineer \$24,000)	\$300,000					\$300,000	\$335,700	\$35,700	\$18,000
Phone System (inc consultant \$11,375)	\$100,000					\$100,000	\$101,038	\$1,038	\$2,625
IT Network Upgrade	\$80,000					\$80,000	\$76,931	(\$3,069)	\$68,931
1B/1C Meeting Room Partition	\$20,000					\$20,000	\$11,150	(\$8,850)	
Ellettsville Reference Desk	\$25,000					\$25,000	\$7,995	(\$17,005)	\$7,955
Library Technology Allocation - 3 yrs	\$233,000					\$233,000			\$68,135
CATS Technology Allocation - 3 yrs	\$150,000					\$150,000			\$60,432
<b>Completed:</b>									
Landscaping-Main Library	\$42,000					\$42,000	\$42,829	\$829	\$42,829
Replace 1993 Van	\$25,000					\$25,000	\$24,075	(\$925)	\$24,075
Bond issuance cost/legal expenses	\$50,000					\$50,000	\$47,873	(\$2,127)	\$47,873
<b>Total</b>	<b>\$1,800,000</b>	<b>\$66,000</b>	<b>\$430,000</b>	<b>\$500,000</b>	<b>\$350,000</b>	<b>\$3,060,755</b>	<b>\$2,340,740</b>	<b>(\$237,015)</b>	<b>\$408,917</b>

Current balance Rainy Day Fund: \$1,995,366

Current balance Library Improvement Reserve Fund: \$1,334,724