

**MONROE COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**  
**Wednesday, October 20, 2021; Meeting Room 1A/1B, 5:45 p.m.**  
**Via Zoom: <https://us02web.zoom.us/j/81467839148>**

**AGENDA**

1. Call to Order –John Walsh, President
2. Consent Agenda – action item – Marilyn Wood
  - a. Minutes of the September 15, 2021 Public Hearing on the 2022 Budget (page 1)
  - b. Minutes of September 15, 2021 Board Meeting (page 2-4)
  - c. Minutes of October 13, 2021 Work Session (page 5-6)
  - d. Minutes of the October 13, 2021 Executive Session (page 7)
  - e. Monthly Financial Report (page 8-52)
  - f. Monthly Bills for Payment (page 53-66)
  - g. Personnel Report (page 67-74)
  - h. 2021 Board Meeting Calendar (page 75)
3. Director’s Monthly Report – Marilyn Wood, Director (page 76-84)
4. Old Business
  - a. Southwest Branch Planning, Change Order approval – Grier Carson (page 85-91)
5. New Business – action items
  - a. 2022 Budget Adoption – Gary Lettelleir (page 92-108)
  - b. Resolution Declaring Surplus Items -- Gary Lettelleir (page 109-110)
  - c. Approval of the Updated Wage and Salary Schedule – Marilyn Wood (page 111)
  - d. Approval of 2022 Employee Insurance Benefits – Kyle Wickemeyer-Hardy (page 112-121)
  - e. Approval of Security Camera Policy – Marilyn Wood (page 122-123)
  - f. Approval of Internet and Computer Use Policy – Marilyn Wood (page 124-126)
  - g. Approval of Meeting Room Policy – Marilyn Wood (page 127-129)
  - h. Approval of Art Exhibit and Display Policy –Marilyn Wood (page 130-131)
  - i. Approval of the Art Exhibit Release Form – Marilyn Wood (page 132)
  - j. Approval of Computer Disaster Recovery Policy – Marilyn Wood (confidential document sent separately)
6. Update: Adult services – Elizabeth Gray, Adult Audience Strategist
7. Public Comment
8. Adjournment

View the Board Packet on the Library’s website: <https://mcpl.info/library-trustees/meetings>

**Monroe County Public Library Public Comment Policy**

The Library Board of Trustees shall have a time providing for public comment during all public meetings. Comments should be relevant to Library matters, excluding personnel issues. Individual speakers are asked to limit their remarks to three–five minutes. The chair shall be allowed to limit the time for individual speakers and to limit the total time for public comment.

Public comment time is provided for the public to express their opinions or concerns about matters over which the Board of Trustees has authority or responsibility. Comments are intended to be statements from speakers; speakers may not engage the Board in a question & answer exchange during public comments. Questions relating to Library or administrative procedures which could be addressed outside of a Library board meeting should be referred to the appropriate Library staff at other times. Expressions of opinion about these matters are appropriate for the public comment time on the agenda.

Approved by the Library Board of Trustees July 17, 2019