

Please return the completed form in advance of installation to Library Administration in one of the following ways:

- email: [meetingrooms@mcpl.info](mailto:meetingrooms@mcpl.info)
- in person: visit in Administration on the third floor at the Downtown Library; you may call the Administrative and Volunteer Services Assistant at 812-349-3050 ext. 1000 to make arrangements
- postal mail: Monroe County Public Library, Attn: Art Exhibit and Display, 303 E. Kirkwood Avenue, Bloomington, IN 47408

### Monroe County Public Library Art Exhibit and Display Release Form

This art exhibit and/or display ('**Artwork**') is made by and/or presented by \_\_\_\_\_ (the '**Owner**').  
(person(s) and/or organization)

Exhibit space is provided by the Monroe County Public Library ('**MCPL**'). The Artwork is being exhibited during the dates of \_\_\_\_\_ at \_\_\_\_\_.  
(Month, Day, Year) (Library Location(s))

**1. Permission to Use Artwork**

MCPL may exhibit the Owner's artwork in accordance with the Library's Art Exhibit and Display Policy. The Owner grants MCPL rights to promote the exhibit and/or display on the Library's marketing platforms.

**2. Release**

The Owner hereby releases MCPL from any liability arising from the Artwork while on MCPL property, including but not limited to: loss or damage.

**3. Owner's Representations**

The Owner hereby represents that:

- (a) it is the sole owner of the copyright of the Artwork and has the full power and authority to enter into this release and to grant its use;
- (b) the rights granted under this release are not subject to any litigation or encumbered in any way that would interfere with the Owner's Artwork rights.

The Owner's signature agrees to all items in this Release:

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Owner Printed Name

\_\_\_\_\_  
Date